

Committee Resolution 115-14

Resolved, the Committee on House Administration directs the Clerk of the House to develop the following policy with respect to individuals who are employed by three or more offices and who have privileged access to the network managed by the Chief Administrative Officer or who access the network managed by the CAO to perform budget, payroll, or other financial functions on behalf of a Member office:

Collaborate with the Chief Administrative Officer and Sergeant-At-Arms to develop and implement appropriate compliance procedures for employees responsible for filing an annual Financial Disclosure, such procedures should include immediate termination by the Chief Administrative Officer of the employee's access to the network for failure to file required disclosure and should include escalation process that include notifying the employing offices and the Committee on House Administration.

The Clerk is directed to report to the Committee within 30 days on a plan to implement above policies with expected implementation date of October 1, 2018.