

Committee Resolution 115-13

Resolved, the Committee on House Administration directs the Chief Administrative Officer (CAO) to develop the following policies with respect to individuals who are employed by three or more offices and who have privileged access to the network managed by the CAO:

Establish technical standards for systems administration that are based on best practices, emerging threats and securely meet the business process requirements of a Member office.

Authority to immediately terminate network access, including but not limited to access to accounts, and systems for any employee with privileged access to the network that has violated House Information Security Policies or the technical standards, further, such a policy should include a proper escalation procedure that involves notification to the employing offices and the Committee on House Administration.

Collaborate with the Sergeant-at-Arms to develop and implement appropriate background checks for all such employees as a condition of privileged access to the network and include a procedure for notification to employing office on findings and adjudication of results.

Collaborate with the Clerk of the House to implement a procedure so that timely filing of annual financial disclosure is a condition of privileged access to the network.

The CAO is directed to report to the Committee within 30 days on a plan to implement above policies with expected implementation date of October 1, 2018.