

.....  
(Original Signature of Member)

115TH CONGRESS  
1ST SESSION

# H. R.

To amend the Federal Advisory Committee Act to increase the transparency of Federal advisory committees, and for other purposes.

---

## IN THE HOUSE OF REPRESENTATIVES

Mr. CLAY introduced the following bill; which was referred to the Committee on \_\_\_\_\_

---

# A BILL

To amend the Federal Advisory Committee Act to increase the transparency of Federal advisory committees, and for other purposes.

1 *Be it enacted by the Senate and House of Representa-*  
2 *tives of the United States of America in Congress assembled,*

3 **SECTION 1. SHORT TITLE; TABLE OF CONTENTS.**

4 (a) SHORT TITLE.—This Act may be cited as the  
5 “Federal Advisory Committee Act Amendments of 2017”.

6 (b) TABLE OF CONTENTS.—The table of contents for  
7 this Act is as follows:

- Sec. 1. Short title; table of contents.
- Sec. 2. Ensuring independent advice and expertise.

- Sec. 3. Preventing efforts to circumvent the Federal Advisory Committee Act and public disclosure.
- Sec. 4. Increasing transparency of advisory committees.
- Sec. 5. Managing Federal advisory committees.
- Sec. 6. Comptroller General review and reports.
- Sec. 7. Application of Federal Advisory Committee Act to Trade Advisory Committees.
- Sec. 8. Definitions.
- Sec. 9. Technical and conforming amendments.
- Sec. 10. Effective date.
- Sec. 11. No additional funds authorized.

1 **SEC. 2. ENSURING INDEPENDENT ADVICE AND EXPERTISE.**

2 (a) BAR ON POLITICAL LITMUS TESTS.—Section 9  
3 of the Federal Advisory Committee Act (5 U.S.C. App.)  
4 is amended—

5 (1) in the section heading, by inserting “MEM-  
6 BERSHIP;” after “ADVISORY COMMITTEES;”;

7 (2) by redesignating subsections (b) and (c) as  
8 subsections (e) and (f), respectively; and

9 (3) by inserting after subsection (a) the fol-  
10 lowing:

11 “(b) APPOINTMENTS MADE WITHOUT REGARD TO  
12 POLITICAL AFFILIATION OR ACTIVITY.—All appointments  
13 to advisory committees shall be made without regard to  
14 political affiliation or political activity, unless required by  
15 Federal statute.”.

16 (b) MINIMIZING CONFLICTS OF INTEREST.—Section  
17 9 of the Federal Advisory Committee Act (5 U.S.C. App.),  
18 as amended by subsection (a) of this section, is further  
19 amended by inserting after subsection (b) (as added by  
20 such subsection (a)) the following:

1           “(c) PUBLIC NOMINATIONS OF COMMITTEE MEM-  
2 BERS.—Prior to appointing members to an advisory com-  
3 mittee, the head of an agency shall give interested persons  
4 an opportunity to suggest potential committee members.  
5 The agency shall include a request for comments in the  
6 Federal Register notice required under subsection (a) and  
7 provide a mechanism for interested persons to comment  
8 through the official website of the agency. The agency  
9 shall consider any comments submitted under this sub-  
10 section in selecting the members of an advisory committee.

11           “(d) DESIGNATION OF COMMITTEE MEMBERS.—

12                   “(1) An individual appointed to an advisory  
13 committee who is not a full-time or permanent part-  
14 time officer or employee of the Federal Government  
15 shall be designated as—

16                           “(A) a special Government employee, if the  
17 individual is providing advice based on the indi-  
18 vidual’s expertise or experience; or

19                           “(B) a representative, if the individual is  
20 representing the views of an entity or entities  
21 outside of the Federal Government.

22                   “(2) An agency may not designate committee  
23 members as representatives to avoid subjecting them  
24 to Federal ethics rules and requirements.

1           “(3) The designated agency ethics official for  
2 each agency shall review the members of each advisory  
3 committee that reports to the agency to determine  
4 whether each member’s designation is appropriate,  
5 and to redesignate members if appropriate. The designated  
6 agency ethics official shall certify to the head of the  
7 agency that such review has been made—

9           “(A) following the initial appointment of  
10 members; and

11           “(B) at the time a committee’s charter is  
12 renewed, or, in the case of a committee with an  
13 indefinite charter, every 2 years.

14           “(4) The head of each agency shall inform each  
15 individual appointed to an advisory committee that  
16 reports to the agency whether the individual is appointed  
17 as a special Government employee or as a representative.  
18 The agency head shall provide each committee member  
19 with an explanation of the differences between special  
20 Government employees and representatives and a summary  
21 of applicable ethics requirements. The agency head,  
22 acting through the designated agency ethics official,  
23 shall obtain signed and dated written confirmation  
24 from each committee

1 member that the member received and reviewed the  
2 information required by this paragraph.

3 “(5) The Director of the Office of Government  
4 Ethics shall provide guidance to agencies on what to  
5 include in the summary of ethics requirements re-  
6 quired by paragraph (4).

7 “(6) The head of each agency shall, to the ex-  
8 tent practicable, develop and implement strategies to  
9 minimize the need for written determinations under  
10 section 208(b)(3) of title 18, United States Code.  
11 Strategies may include such efforts as improving  
12 outreach efforts to potential committee members and  
13 seeking public input on potential committee mem-  
14 bers.”.

15 (c) REGULATIONS IMPLEMENTING FACA.—Section  
16 7(c) of the Federal Advisory Committee Act (5 U.S.C.  
17 App.) is amended by inserting “promulgate regulations  
18 and” after “The Administrator shall”.

19 (d) ENSURING INDEPENDENT ADVICE AND REC-  
20 OMMENDATIONS.—The Federal Advisory Committee Act  
21 (5 U.S.C. App.) is amended—

22 (1) in section 8—

23 (A) in the section heading, by inserting  
24 “INDEPENDENT ADVICE AND RECOMMENDA-

1 TIONS;” after “RESPONSIBILITIES OF AGENCY  
2 HEADS;”;

3 (B) by redesignating subsection (b) as sub-  
4 section (c); and

5 (C) by inserting after subsection (a) the  
6 following:

7 “(b) The head of each agency shall ensure that the  
8 agency does not interfere with the free and independent  
9 participation, expression of views, and deliberation by  
10 committee members. Each advisory committee shall in-  
11 clude a statement describing the process used by the advi-  
12 sory committee in formulating the advice and rec-  
13 ommendations when they are transmitted to the agency.”;  
14 and

15 (2) in section 10—

16 (A) in the section heading, by inserting “;  
17 CHAIR” after “ATTENDANCE”; and

18 (B) by inserting after subsection (f) the  
19 following new subsection:

20 “(g) The Chair shall not be an employee of the agen-  
21 cy to which the advisory committee reports, unless—

22 “(1) a statute specifically authorizes selection of  
23 such an employee as the Chair; or

24 “(2) the head of the agency directs an employee  
25 to serve as the Chair.”.

1 **SEC. 3. PREVENTING EFFORTS TO CIRCUMVENT THE FED-**  
2 **ERAL ADVISORY COMMITTEE ACT AND PUB-**  
3 **LIC DISCLOSURE.**

4 (a) DE FACTO MEMBERS.—Section 4 of the Federal  
5 Advisory Committee Act (5 U.S.C. App.) is amended by  
6 adding at the end the following new subsection:

7 “(d) TREATMENT OF INDIVIDUAL AS MEMBER.—An  
8 individual who is not a full-time or permanent part-time  
9 officer or employee of the Federal Government shall be  
10 regarded as a member of a committee if the individual  
11 regularly attends and participates in committee meetings  
12 as if the individual were a member, even if the individual  
13 does not have the right to vote or veto the advice or rec-  
14 ommendations of the advisory committee.”.

15 (b) SUBCOMMITTEES.—Section 4 of the Federal Ad-  
16 visory Committee Act (5 U.S.C. App.), as amended by  
17 subsection (a) of this section, is further amended by strik-  
18 ing subsection (a) and inserting the following:

19 “(a) APPLICATION.—The provisions of this Act or of  
20 any rule, order, or regulation promulgated under this Act  
21 shall apply to each advisory committee, including any sub-  
22 committee or subgroup thereof, except to the extent that  
23 any Act of Congress establishing any such advisory com-  
24 mittee specifically provides otherwise. Any subcommittee  
25 or subgroup that reports to a parent committee estab-

1 lished under section 9(a) is not required to comply with  
2 section 9(f).”.

3 (c) COMMITTEES CREATED UNDER CONTRACT.—  
4 Section 3(2) of the Federal Advisory Committee Act (5  
5 U.S.C. App.) is amended in the matter following subpara-  
6 graph (C) by adding at the end the following: “An advi-  
7 sory committee is considered to be established by an agen-  
8 cy, agencies, or the President if it is formed, created, or  
9 organized under contract, other transactional authority,  
10 cooperative agreement, grant, or otherwise at the request  
11 or direction of an agency, agencies, or the President.”.

12 (d) ADVISORY COMMITTEES CONTAINING SPECIAL  
13 GOVERNMENT EMPLOYEES.—Section 4 of the Federal Ad-  
14 visory Committee Act (5 U.S.C. App.), as amended by  
15 subsections (a) and (b) of this section, is further amended  
16 by adding at the end the following new subsection:

17 “(e) SPECIAL GOVERNMENT EMPLOYEES.—Com-  
18 mittee members appointed as special Government employ-  
19 ees shall not be considered full-time or permanent part-  
20 time officers or employees of the Federal Government for  
21 purposes of determining the applicability of this Act under  
22 section 3(2).”.



1 **SEC. 4. INCREASING TRANSPARENCY OF ADVISORY COM-**  
2 **MITTEES.**

3 (a) INFORMATION REQUIREMENT.—Section 11 of the  
4 Federal Advisory Committee Act (5 U.S.C. App.) is  
5 amended to read as follows:

6 **“SEC. 11. DISCLOSURE OF INFORMATION.**

7 “(a) IN GENERAL.—With respect to each advisory  
8 committee, the head of the agency to which the advisory  
9 committee reports shall make publicly available in accord-  
10 ance with subsection (b) the following information:

11 “(1) The charter of the advisory committee.

12 “(2) A description of the process used to estab-  
13 lish and appoint the members of the advisory com-  
14 mittee, including the following:

15 “(A) The process for identifying prospec-  
16 tive members.

17 “(B) The process of selecting members for  
18 balance of viewpoints or expertise.

19 “(C) The reason each member was ap-  
20 pointed to the committee.

21 “(D) A justification of the need for rep-  
22 resentative members, if any.

23 “(3) A list of all current members, including,  
24 for each member, the following:

25 “(A) The name of any person or entity  
26 that nominated the member.

1           “(B) Whether the member is designated as  
2           a special Government employee or a representa-  
3           tive.

4           “(C) In the case of a representative, the  
5           individuals or entity whose viewpoint the mem-  
6           ber represents.

7           “(4) A list of all members designated as special  
8           Government employees for whom written certifi-  
9           cations were made under section 208(b) of title 18,  
10          United States Code, a copy of each such certifi-  
11          cation, a summary description of the conflict necessi-  
12          tating the certification, and the reason for granting  
13          the certification.

14          “(5) Any recusal agreement made by a member  
15          or any recusal known to the agency that occurs dur-  
16          ing the course of a meeting or other work of the  
17          committee.

18          “(6) A summary of the process used by the ad-  
19          visory committee for making decisions.

20          “(7) Detailed minutes of all meetings of the  
21          committee and a description of committee efforts to  
22          make meetings accessible to the public using online  
23          technologies (such as video recordings) or other  
24          techniques (such as audio recordings).

1           “(8) Any written determination by the Presi-  
2           dent or the head of the agency to which the advisory  
3           committee reports, pursuant to section 10(d), to  
4           close a meeting or any portion of a meeting and the  
5           reasons for such determination.

6           “(9) Notices of future meetings of the com-  
7           mittee.

8           “(10) Any additional information considered  
9           relevant by the head of the agency to which the advi-  
10          sory committee reports.

11         “(b) MANNER OF DISCLOSURE.—

12           “(1) IN GENERAL.—Except as provided in para-  
13          graph (2), the head of an agency shall make the in-  
14          formation required to be disclosed under this section  
15          available electronically on the official public website  
16          of the agency and to the Administrator at least 15  
17          calendar days before each meeting of an advisory  
18          committee. If the head of the agency determines that  
19          such timing is not practicable for any required infor-  
20          mation, such head shall make the information avail-  
21          able as soon as practicable but no later than 48  
22          hours before the next meeting of the committee. An  
23          agency may withhold from disclosure any informa-  
24          tion that would be exempt from disclosure under sec-  
25          tion 552 of title 5, United States Code.

1           “(2) WEBSITE AVAILABILITY.—The head of an  
2           agency shall make available electronically, on the of-  
3           ficial public website of the agency, detailed minutes  
4           and, to the extent available, a transcript or audio or  
5           video recording of each advisory committee meeting  
6           not later than 30 calendar days after such meeting.

7           “(3) GRANT REVIEWS.—In the case of grant re-  
8           views, disclosure of information required by sub-  
9           section (a)(3) may be provided in the aggregate  
10          rather than by individual grant.

11          “(c) PROVISION OF INFORMATION BY ADMINIS-  
12          TRATOR OF GENERAL SERVICES.—The Administrator of  
13          General Services shall provide, on the official public  
14          website of the General Services Administration, electronic  
15          access to the information made available by each agency  
16          under this section.

17          “(d) AVAILABILITY OF MEETING MATERIALS.—Ex-  
18          cept where prohibited by contractual agreements entered  
19          into prior to the effective date of this Act, agencies and  
20          advisory committees shall make available to any person,  
21          at actual cost of duplication, copies of advisory committee  
22          meeting materials.”.

23          (b) CHARTER FILING.—Subsection (f) of section 9 of  
24          the Federal Advisory Committee Act (5 U.S.C. App.), as

1 redesignated by section 2(a) of this Act, is amended to  
2 read as follows:

3       “(f) No advisory committee shall meet or take any  
4 action until an advisory committee charter has been filed  
5 with the Administrator, the head of the agency to whom  
6 any advisory committee reports, and the standing commit-  
7 tees of the Senate and of the House of Representatives  
8 having legislative jurisdiction of such agency. Such charter  
9 shall contain the following information in the following  
10 order:

11               “(1) The committee’s official designation.

12               “(2) The authority under which the committee  
13 is established.

14               “(3) The committee’s objectives and the scope  
15 of its activity.

16               “(4) A description of the duties for which the  
17 committee is responsible, and, if such duties are not  
18 solely advisory, a specification of the authority for  
19 such functions.

20               “(5) The agency or official to whom the com-  
21 mittee reports.

22               “(6) The agency responsible for providing the  
23 necessary support for the committee.

1           “(7) The responsibilities of the officer or em-  
2           ployee of the Federal Government designated under  
3           section 10(e).

4           “(8) The estimated number and frequency of  
5           committee meetings.

6           “(9) The period of time necessary for the com-  
7           mittee to carry out its purposes.

8           “(10) The committee’s termination date, if less  
9           than two years from the date of the committee’s es-  
10          tablishment.

11          “(11) The estimated number of members and a  
12          description of the expertise needed to carry out the  
13          objectives of the committee.

14          “(12) A description of whether the committee  
15          will be composed of special Government employees,  
16          representatives, or members from both categories.

17          “(13) Whether the agency intends to create  
18          subcommittees and if so, the agency official author-  
19          ized to exercise such authority.

20          “(14) The estimated annual operating costs in  
21          dollars and full-time equivalent positions for such  
22          committee.

23          “(15) The recordkeeping requirements of the  
24          committee.

25          “(16) The date the charter is filed.

1 A copy of any such charter shall also be furnished to the  
2 Library of Congress.”.

3 **SEC. 5. MANAGING FEDERAL ADVISORY COMMITTEES.**

4 (a) COMMITTEE MANAGEMENT OFFICERS.—Sub-  
5 section (c) of section 8 of the Federal Advisory Committee  
6 Act (5 U.S.C. App.), as redesignated by section 2(d) of  
7 this Act, is amended to read as follows:

8 “(c) The head of each agency that has an advisory  
9 committee shall designate an Advisory Committee Man-  
10 agement Officer who shall—

11 “(1) be a senior official who is—

12 “(A) an expert in implementing the re-  
13 quirements of this Act and regulations promul-  
14 gated pursuant to this Act; and

15 “(B) the primary point of contact for the  
16 General Services Administration;

17 “(2) be responsible for the establishment, man-  
18 agement, and supervision of the advisory committees  
19 of the agency, including establishing procedures, per-  
20 formance measures, and outcomes for such commit-  
21 tees;

22 “(3) assemble and maintain the reports,  
23 records, and other papers (including advisory com-  
24 mittee meeting materials) of any such committee  
25 during its existence;

1           “(4) ensure any such committee and cor-  
2           responding agency staff adhere to the provisions of  
3           this Act and any regulations promulgated pursuant  
4           to this Act;

5           “(5) maintain records on each employee of any  
6           such committee and completion of training required  
7           for any such employee;

8           “(6) be responsible for providing the informa-  
9           tion required in section 7(b) of this Act to the Ad-  
10          ministrators; and

11          “(7) carry out, on behalf of that agency, the  
12          provisions of section 552 of title 5, United States  
13          Code, with respect to the reports, records, and other  
14          papers described in paragraph (3).”.

15 **SEC. 6. COMPTROLLER GENERAL REVIEW AND REPORTS.**

16          (a) REVIEW.—The Comptroller General of the United  
17          States shall review compliance by agencies with the Fed-  
18          eral Advisory Committee Act, as amended by this Act, in-  
19          cluding whether agencies are appropriately appointing ad-  
20          visory committee members as either special Government  
21          employees or representatives.

22          (b) REPORT.—The Comptroller General shall submit  
23          to the committees described in subsection (c) two reports  
24          on the results of the review, as follows:





1 **SEC. 8. DEFINITIONS.**

2 Section 3 of the Federal Advisory Committee Act (5  
3 U.S.C. App.) is amended by adding at the end the fol-  
4 lowing new paragraph:

5 “(5) The term ‘special Government employee’  
6 has the meaning given that term in section 202(a)  
7 of title 18, United States Code.”.

8 **SEC. 9. TECHNICAL AND CONFORMING AMENDMENTS.**

9 Section 7(d)(1) of the Federal Advisory Committee  
10 Act (5 U.S.C. App.) is amended—

11 (1) in subparagraph (A), by striking “the rate  
12 specified for GS–18 of the General Schedule under  
13 section 5332” and inserting “the rate for level IV of  
14 the Executive Schedule under section 5315”; and

15 (2) in subparagraph (C)(i), by striking “handi-  
16 capped individuals (within the meaning of section  
17 501 of the Rehabilitation Act of 1973 (29 U.S.C.  
18 794))” and inserting “individuals with disabilities  
19 (as defined in section 7(20) of the Rehabilitation Act  
20 of 1973 (29 U.S.C. 705(20)))”.

21 **SEC. 10. EFFECTIVE DATE.**

22 This Act shall take effect 30 days after the date of  
23 the enactment of this Act.

24 **SEC. 11. NO ADDITIONAL FUNDS AUTHORIZED.**

25 No additional funds are authorized to carry out the  
26 requirements of this Act and the amendments made by

1 this Act. Such requirements shall be carried out using  
2 amounts otherwise authorized.