

MISTIE GARDNER

Service Overview: 23 years public safety service, recognized for innovation, regionalism and high ethical standards.

RELEVANT EXPERIENCE

EMERGENCY MANAGEMENT COORDINATOR, CITY OF RICHARDSON

2008 – PRESENT

- 2017 DPS Region 1 Community Service Award recipient, EMAT
- Disaster and Public Health Declarations worked: Rio Grande Valley Flooding-2018, Hurricanes Harvey-2017, Gustav and Ike-2008; West Nile Virus-2012, Ebola-2014, North Texas Flooding-2015, and 2015 DFW Tornadoes
- Implemented City's first comprehensive Disaster Finance Guide for efficient response/recovery after disaster.
- Awarded and successfully manage \$4.19 million in federal grant program funding utilized to train special rescue teams, build Mobile Command Post and construct City's first Emergency Operations Center.
- Earned 5 Regional Service Excellence Awards for public education, George W. Bush Presidential Center dedication, SuperBowl XLV and PWERT regional response and nominated for Altrusa Woman of the Year twice.
- Coordinate City's first: FEMA Approved Hazard Mitigation Plan, Debris Management Plan, Continuity of Operations Plan, Volunteer Reception Center, Donations Management and Disaster Recovery Center plans.
- Initiated City's first Public Preparedness program distributing over 175,500 pieces of education material.
- Serve multiple state and regional committees: Integration Special Response Team Working Group, Texas Emergency Management Assistance Team, regional Disaster Response Alliance, Vice Chair of NCT PWERT and EOC Support Team, Direction & Control, and Integrated Warning.
- Facilitated innovative Backup Public Safety Radio Communications at no cost to the City, utilizing partnering agency coordination, providing public safety communications even when the local system experiences failure.

EMERGENCY PREPAREDNESS SUPERVISOR, North Central Texas Council of Governments

2006 – 2008

- Supervise 9 team members in the EP Department.
- Drafted 2007 DFWA UA Investment Justifications earning a DHS Effectiveness Rating of 90, which was 44 points higher than the previous year and resulted in a funding increase of 6.9 million dollars.
- Drafted the 2008 DFWA UA Strategy, available for review at <http://www.nctcog.org/ep/UASI/>.
- Created Webinar Grant Training enabling local partners to participate from their offices.
- Advisor to the Texas Homeland Security Director on the State UASI Policy Council.
- Serve as Secretary for the Homeland Security Association of Texas.
- Manage 395 local/regional projects totaling more than 107 million dollars in federal grant funding.

COMMUNICATIONS OPERATOR/TRAINER, City of Mesquite

1995 – 2006

- Awarded 6 Department Commendations and Nominated for the Meritorious Conduct Award.
- Train new personnel in dispatch center operations and CPR resulting in over sixty certifications.
- Coordinate police/fire/EMS response personnel, managing 100-150 calls per day.

HAZARDOUS MATERIALS SAFETY SPECIALIST, Cura Emergency Services

MAY 2001– OCTOBER 2001

- Negotiated with remediation contractors, disposal/waste management contractors, and regulatory agencies to effectively manage incidents in accordance with applicable Code of Federal Regulations titles.
- Performed compliance reporting to close incidents to state and federal regulatory agencies.

EMT-PARAMEDIC, Methodist Hospital ED/Texas Lifeline Corporation

1998 – 2000

- Managed 10-30 emergency/routine calls daily demanding precise treatment to meet patient needs.
- Performed new-hire paramedic training and patient care including reporting.

FORMAL EDUCATION & PROFESSIONAL CERTIFICATIONS

BACHELOR OF SCIENCE: Emergency Administration and Planning, University of North Texas

GPA: 4.0

Honors: Served on EADP program Accreditation Committee and EADP Advisory Board

CERTIFICATIONS:

Certified Emergency Manager (IAEM), Texas Emergency Manager (EMAT), Basic Mediator, TCLEOSE Advanced Telecommunicator, Certified Instructor, EMT-Paramedic, Certified Teacher – Secondary Science, Physical Education/Health, 4-8 Grade Generalist.