

Jonathan P. Novak

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Professional Experience

McNamee, Hosea, Jernigan, Kim, Greenan & Lynch, P.A.,

Greenbelt, MD

May 2017-Present

Litigation Associate

- Education and representation of public entities in regards to the community effects of opioid controlled substances.
- Consultation and representation related to the Controlled Substances Act and its implementing regulations in regards to compliance with DEA regulations.
- Represent clients in all aspects of litigation, including hearings and trials regarding title insurance defense, administrative litigation, family law, landlord tenant cases, mechanic's liens, bond claims, Federal Miller Act and Maryland Little Miller Act cases, and general contract disputes.

Harrison Law Group, Towson, MD

November 2015-May 2017

Litigation Associate

- Represent general contractors and subcontractors in all aspects of litigation, including hearings and trials regarding mechanic's liens, bond claims, Federal Miller Act and Maryland Little Miller Act cases, and general contract disputes.
- Draft motions and memoranda in federal and state court cases.
- Research case law and statutes for crafting surgical-strike oppositions or supporting legal analysis for pleadings.
- Manage all aspects of discovery, including document review and resolution of discovery disputes through formalized documentation and motions.
- Negotiate settlements of disputes, including facilitation of payments, releases, waivers of claims, and the drafting of settlement agreements.
- Compose strongly-worded demand letters in advocacy for clients.
- Assist in contract drafting and review, and formation of corporate entities.

U.S. Department of Justice, Arlington, VA

March 2011-October 2015

Drug Enforcement Administration (DEA)

Office of Chief Counsel, Diversion and Regulatory Litigation Section

Attorney

- Represented DEA in actions, litigated under the Administrative Procedure Act (APA) and the Controlled Substances Act (CSA).
- Developed investigations with field agents in pursuit of registrant compliance with the CSA and implementing regulations.
- Drafted show cause orders and litigated hearings.

Circuit Court for Baltimore County, Towson, MD May 2009-March 2011

Honorable Ruth Jakubowski

Judicial Law Clerk

- Assisted Circuit Court Judge in adjudicating complex legal matters across varied areas of law; researched legal issues and drafted rulings and

opinions for the Judge.

Education

University of Baltimore, Baltimore, MD

Juris Doctorate, 2009

- Phi Delta Phi Honors Fraternity
- Teaching Assistant for Legal Analysis, Research and Writing

College of William & Mary, Williamsburg, VA

Bachelor of Arts – English Literature, 2002

Admitted to practice in Maryland; Eligible in the District of Columbia.