

Roy C. Chavez



PROFESSIONAL OBJECTIVE: Administrative Management/Consultant Position in Public/Private Sector

EXPERTISE:

Over thirty five years of experience with local, county, state, federal and tribal agencies and projects referencing development, implementation and supervision of a wide range of programs and activities serving many diverse populations. Specialized skills, knowledge and experience with the following: Government Operations/ Services/Issues, Lobbying, Business Operations, Economic Development, Supervision/Project Management, Human Resources, Housing, Transportation, Marketing/Advertising, Planning, Budget/Finance, Grant Preparation/Administration, Education/Training, Report Writing, Public Relations, Public Speaking, Special Events Coordination (Fund Raising, Workshops, Conference Planning, etc...), Volunteer Coordination, Criminal Justice, Behavioral Health, Mediation, Team Building, Title VI, ADA, EEOC and NEPA Compliance.

EDUCATION/TRAINING:

High School Diploma (General Studies)—Superior High School, 1971
Associate of Arts (Liberal Arts)—Central Arizona College, 1973
Bachelor of Science (Recreation Administration)—Arizona State University, 1979
Southwest Leadership Academy—University of Arizona, 1989
Institute for Public Executives—Arizona State University, 2000
Hispanic Leadership Institute—Valle del Sol, 2011
Certified Passenger Service & Safety Trainer—Community Transportation Association of America, 2011
Certified CPR/AED & First Aid Instructor—American Safety & Health Institute, 2011
Certified Defensive Driver Trainer—Workplace Safety Specialists, 2012
Certified Title 4 Liquor Law Training—AZ Liquor & Beverage Assoc., since 1978
(Training, workshops and on-going education throughout the years)

EMPLOYMENT:

2005 to 2015: Superior Consulting Services--Superior, AZ. Consultant/Lobbyist--advising local, public and private entities referencing government administration, public policy & municipal planning. Shared knowledge of grants, contracts, project management, human resources, public safety, training, transportation, housing, small business, economic development, code enforcement and ADA/Title VI/EEOC compliance. Hands-on experience with the following: CDBG, GADA, WIFA, SHPO, EDA, NEPA, CNCS, AAA, ADOT, FTA, HUD, State Parks/Heritage and other state and federal public funded programs. Varied lobbyist activities/experience at AZ State Capitol and Washington D.C. Participation in current trainings, workshops and on-going continuing education as related to the above services.

2011 to 2012: Pinal-Gila Council for Senior Citizens—Casa Grande, AZ. Mobility Manager—responsible for regional senior adult and disabled persons, transit planning within Pinal/Gila counties, as set forth by ADOT 5310 funding program. Develop and implement Transportation Coordinating Committees throughout the region, to include representatives from towns/cities, counties, tribes, COG entity, senior centers, medical/mental healthcare providers, service agencies, private sector operators and others. Schedule and conduct quarterly meetings with the above mentioned groups in discussing and problem-

solving public transit systems and challenges. Provide vehicle driver training for certification in Passenger Service & Safety, Defensive Driving, CPR/AED & First Aid, Title VI and ADA compliance. Prepare monthly and quarterly progress reports providing information referencing regional transit programs, training and updates on issues and concerns. Attend and participate in all training, workshops and on-going education as it would apply to public transit and improving outreach by the agency, and enhancing senior adult and disabled persons' transportation experience.

2006 to 2010: Central AZ Association of Governments—Apache Junction, AZ. Program Manager—managed the Pinal/Gila Retired Senior Volunteer Program under the Corporation for National & Community Service (Senior Corps). Responsible for grant writing, preparation of bi-annual federal reports, securing services for volunteer workers, recruiting/training volunteers, preparation of press releases and news media reports, evaluations of programming, presentations to town/city councils and other public groups, and generally monitoring over 500 senior volunteers serving in approximately 50 work stations throughout the CAAG region.

2000 to 2005: Town of Superior, AZ. Town Manager--administrator for all mandated town operations and services for a community of approximately 3500 people. Prepared and managed an operational budget of over \$5 million annually. Responsible for grants, contracts, project management, marketing, codes, human resources and general day-to-day municipal functions. Supervised over 70 full and part-time employees and departments including police, fire, public works (transportation streets, sewer & garbage), finance, senior center, library, recreation, airport and cemetery. Scheduled and conducted all town meetings. Monitored town business referencing economic development, new construction, P & Z code enforcement, public safety/services, finance, and also served on CAAG Management Committee. Direct knowledge and experience with CDBG, GADA, WIFA, EDA, NEPA, ADOT, State Parks/Heritage, Housing and other government public funded programs.

1979 to 2009: My Friends Tavern—Superior, AZ. Owner/Manager—self-employed as owner/manager of a bar business in Superior, AZ. Managed and supervised staff/employees, ordered stock, filed appropriate monthly sales tax reports and met all local, county, state and federal rules and regulations, including public health & fire codes, EEOC & ADA compliance, Title 4 Liquor Law and AZ Liquor Board guidelines. (Operated bar business around and between full-time job opportunities).

1986 to 1993: Pinal County Superior Court—Florence, AZ. Adult Probation Officer—duties and responsibilities included managing and professionally supervising a caseload of over 100 adult probationers, preparation of court ordered pre-sentence reports utilizing research/investigation process, review of police reports, conducting interviews, comprehension of criminal law as applied to plea agreements, worked closely with prosecution and defense counsels, provided concise evaluation for recommendation of court sentencing through testimony and documentation.

1979 to 1985: AZ Department of Corrections—Florence, AZ. Recreation Director/Therapist—planned, implemented and supervised a wide-range of recreational programs for several hundred incarcerated adult male felons, to include softball, basketball, tennis, handball, boxing, weight training, music, art and many other activities. Served on AZ State Prison Recreation Committee (developing/implementing operating recreational budget for programs), and Inmate Classification Committee (review and evaluation of inmate behavior and custody status).

1979: Town of Superior, AZ. Summer Recreation Director--planned and supervised community-based K thru 12 youth recreation, to include sports, music, art, games, special events, etc... Managed swimming

pool operations (pool maintenance, lifeguards, swimming team). Implemented adult co-rec softball league/tournaments, and directed 4th of July program activities (including parade, field games, entertainment, food service and fireworks). Supervised staff, youth workers and volunteers.

1979 to Present: AZ statewide certified substitute teacher/coach (K thru 12—teaching for Superior, Hayden/Winkelman & San Carlos School Districts).

1973 to 1978 and 1993 to 1996: Underground and open-pit miner, working for several different copper mining companies (HECLA, Kennecott, Magma & BHP), within the AZ mining region.

PUBLIC SERVICE: (past & present)

Town of Superior, AZ, 1984 to 2005—Economic Development Committee (chairperson), Planning & Zoning Commission (member), Municipal Property Corporation (board president), Fire Fighter Pension Plan (treasurer), Regional Healthcare Committee (treasurer), Community Recreation Leagues (coordinator), Councilmember, Mayor, Town Manager.

Superior Rotary Club (president/member)

Superior Chamber of Commerce (president/member)

Superior Optimist Club (vice-president/member)

Superior Historical Society (public relations/member)

Superior High School Hall of Fame (chairperson/member)

Pinal County Economic Development Board (member)

United Way of Pinal County Board (member)

Central Arizona College—Advisory/Foundation Board (member), Alumni Foundation (member)

Arizona State University—Hispanic Alumni Foundation (member)

Arizona City Managers Association (member)

Central Arizona Association of Governments—Regional Council & Management Committee (member)

Pinal-Gila Behavioral Health Agency (board member)

Pinal-Gila Council for Senior Citizens—Advisory Council & Board (member)

Copper Corridor Economic Planning & Development Committee (member)

Concerned Citizens & Retired Miners Coalition (chairperson/spokesperson)

Western Mining Action Network--Steering Committee (U.S. Western Region Representative)

Resolution Copper Community Working Group (member)