

Jordan McIlvain

Vice President

Contact



Education

Washington College
Chestertown, MD
BA in Business Management

Key Skills

Procurement
Inventory Management
Budget Planning
Communication
Problem-solving
Business Development

Objective

As business owner and Vice President, I am responsible for many areas of the business. Purchasing both domestic and imported species, inventory management, sales, business development, union negotiations, key business relationships, and personnel. All objectives are handled with an eye for long-term success.

Experience

May 2016 - Present
Vice President • Alan McIlvain Company

November 2014 – May 2016
Purchasing • Alan McIlvain Company

June 2008 – October 2014
Territory Salesman • Alan McIlvain Company

Responsibilities: purchasing hardwoods to support daily operations, analyze and complete due diligence on suppliers and their company practices to confirm material is legally and sustainably harvested, manage inventory to support sales, oversee quality control, negotiate contracts with labor unions. Also responsible for analyzing and identifying supply and sales trends to maintain sustainable inventory levels.

Communication

Successfully updated phone systems and updated internal systems to more efficient communication as well as allow more flexibility for our sales team and support staff.

Leadership

Managed company through some of the most challenging years in a generation and have now reached new sales records the company has never seen before.

References – Available upon request.