

# Rick M. Jeffares



## EXPERIENCE

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### **City Manager**

**May 2001 to February 2008**

CITY OF LOCUST GROVE

Responsible for the day-to-day operations and functions for the fastest growing city in the metro Atlanta area. Managed 51 employees with a \$6 million budget. Responsible for forming a Downtown Development Authority to help revitalize the downtown area. Helped the City receive a Community Development Block Grant in 2002 in the amount of \$500,000 for sewer system improvements. Responsible for preparation, funding, and organizing a \$10 million sewer system improvement for the City consisting of a new 1.5 MGD sewer plant and the elimination of the City's existing three sewer plants with over four miles of new gravity sewer lines. Also responsible for water system improvements of over \$2 million.

### **President**

**May 1999 to Present**

J&T ENVIRONMENTAL SERVICES, INC.

Assists over seventy clients and provides operations and management of water and wastewater treatment plants, water distribution and collection systems. Manages all laboratory collection and testing. Prepares and completes all required reports. Develops standard operation procedures for the plants. Assists the client with equipment and plant maintenance as required consisting of coordinating any repair or purchase of equipment and materials. Provides a monthly written summary to the client regarding the plant operation with recommendations for any changes. Supervises fourteen full-time employees and twenty part-time employees.

### **Project Manager**

**January 1998 to May 2001**

G. BEN TURNIPSEED ENGINEERS, INC.

**FEBRUARY 2008 TO PRESENT**

Responsible for preparation of operation and maintenance manuals for water and wastewater treatment plants. Provides plant start-up and operating assistance to clients and oversees construction inspection. Performs marketing services. Supervises five field inspectors. Assist clients with grant and loan funding with different agencies.

### **Director of Water and Wastewater Treatment**

**1993 to 1997**

CITY OF COVINGTON

Responsible for the day-to-day operations of two water plants (4.5 & 7.5 MGD), one wastewater plant (3.5 MGD) and one land application facility (4.8 MGD). Managed 28 employees. Helped the city receive Community Development Block Grant in 1995 in the amount of \$500,000 for water system improvements.

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## EXPERIENCE *(continued)*

### **Resident Inspector** **1990 to 1993**

G. BEN TURNIPSEED ENGINEERS, INC.

Designed and inspected water and sanitary sewer line extensions. Checked shop drawings, surveyed and assisted clients with new Safe Drinking Water Act and Clean Water Act regulations. Involved with the following projects:

- City of McDonough, Water Pollution Control Plant Upgrade
- City of Tallapoosa, Water Pollution Control Plant Upgrade
- Ellijay-Gilmer County, Water Pollution Control Plant Upgrade
- Ellijay-Gilmer County, Water Treatment Plant Upgrade
- City of Senoia, Water Treatment Plant Upgrade
- City of Chatsworth, Carters Lake Water Treatment Plant
- City of McDonough, Sewerage System Improvements
- City of McDonough, Water System Improvements
- City of Tallapoosa, Sewerage System Improvements
- City of Chatsworth, Sewerage System Improvements
- City of Chatsworth, Water System Improvements
- City of Jasper, Sewerage System Improvements
- City of McCaysville, Water System Improvements

### **Director of Water and Water Pollution Control** **1988 to 1990**

CITY OF MCDONOUGH

Responsible for the day-to-day operations of one water treatment plant (1.1 MGD) and two wastewater treatment plants (1.0 and .100 MGD). Supervised five employees.

### **Assistant Superintendent and Lab Director** **1985 to 1988**

HENRY COUNTY WATER AND SEWAGE AUTHORITY

Responsible for quality control procedures. Managed day-to-day operations of one water plant (4.0 MGD). Supervised five operators.

### **Water Plant Operator** **1982 to 1985**

HENRY COUNTY WATER AND SEWAGE AUTHORITY

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## EDUCATION

**Bachelor of Applied Science - Technology Management** **Graduated 1997**  
CLAYTON COLLEGE AND STATE UNIVERSITY MORROW, GEORGIA

**Associate of Applied Science - Management and Supervision** **Graduated 1995**  
CLAYTON COLLEGE AND STATE UNIVERSITY MORROW, GEORGIA

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## PROFESSIONAL EDUCATION and COURSES

**Water Treatment System Operator - Class I** State of Georgia  
CERTIFICATION NO. 011333, EXPIRATION JUNE 30, 2021

**Water Laboratory Analyst** State of Georgia  
CERTIFICATION NO. 008643, EXPIRATION JUNE 30, 2021

**Wastewater Treatment System Operator - Class I** State of Georgia  
CERTIFICATION NO. 013933, EXPIRATION JUNE 30, 2021

**Certificate of Public Management** University of Georgia

**Georgia Water and Wastewater Institute** Georgia Water and Pollution Association

**Certified Environmental Trainer** National Environmental Training Association

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## PROFESSIONAL ORGANIZATIONS and COMMITTEES

**City of Senoia Planning and Zoning Commission**  
Member - May 2000 to May 2003  
Chairman - May 2002 to May 2003

**North Metropolitan Water District**  
Board Member - January 2003 to December 2006

**Water Pollution Control Federation**

**American Water Works Association**

**Georgia Water and Pollution Control Association**  
Awards Committee

**Georgia Rural Water Association**  
President - January - 2021 to present

**Leadership Henry County** - 2004 to present

**Henry County Board of Commissioners - January 2008 to April 2010**

**Georgia State Senator – January 2011 to December 2017**  
Chairman of Regulated Industries  
Vice-Chair of Natural Resources

## REFERENCES

**Jimmy Matthews** 770-358-0221  
Executive Director, Georgia Rural Water Association

**Lindy Farmer** 770-957-6659  
General Manager, Henry County Water and Sewage Authority

**Ben Turnipseed** 770-333-0700  
President, Turnipseed Engineering

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