

Ashley L. Cozad

Jacksonville, FL

EDUCATION

University of North Florida

Master of Arts in English

Bachelor of Arts in English

Bachelor of Arts in Communication Studies

- Minor in Deaf Studies

Jacksonville, FL

August 2024

May 2023

May 2023

EXPERIENCE

Jean Ribault High School

Teacher

- Educating 9th and 10th grade students in the subject of English Language Arts.
- Facilitating dual enrollment courses (ENC 1101 & ENC 1102) through the Florida State College at Jacksonville

Jacksonville, FL

August 2024-present

Lincolntonville Museum & Cultural Center

Archives Intern

- Assisted with digitizing artifacts, cataloging, and transcribing oral histories surrounding black history.
- Input and filed archival collections and records into the museum's computer database.

St. Augustine, FL

May 2024-June 2024

National Collegiate Athletic Association (NCAA)

Grant Reviewer

- Selected for the 2024 Review Team surrounding the NCAA Innovations in Research and Practice Grant.
- Examined 40 one-page proposals, 12 full proposals and selected submissions for funding.

Remote

January 2024-April 2024

UNF School of Communication

Research Assistant

- Assisted three professors with research pertaining to the writing of their book: "The Whole World was Talking: Assassinations, Civil Rights, and Riots: Conversations Between Editors and Readings in African American Newspapers in 1968."
- Analyzed peer-reviewed data and quantitative evidence regarding the civil rights movement in 1968.

Jacksonville, FL

May 2023-December 2023

UNF School of Communication

Distance Learning Coach

- Assisting 50 undergraduate students with their studies by providing feedback on weekly tasks.
- Aiding the supervising professor with miscellaneous activities and grading assignments.

Jacksonville, FL

January 2023-present

NCAA Division I Student Athlete Advisory Committee

ASUN Division One Representative

- Liaison between Division One SAAC and the ASUN Conference.
- Elected chair of advisory committee for a one-year term (June, 2024- May, 2025), representing over 190,000 student athletes, and serving as a voting member on the top governing body for Division I.

Jacksonville, FL

June 2022-May 2024

ASUN Conference Student Athlete Advisory Committee (SAAC)

Vice President

- Facilitated conference meetings with ASUN representatives and initiated community service.
- Served on the ASUN Strategic Planning and Faculty Athletic Representatives Committees.

Jacksonville, FL

June 2021-June 2022

UNF Student Athlete Advisory Committee (SAAC)

President

- Coordinated monthly meetings with 34 sport specific student athlete representatives.
- Organized various community service initiatives and events for 300+ student athletes.

Jacksonville, FL

August 2020-July 2022

Derrevere, Stevens, Black & Cozad | Law Firm

Document and File Manager

- Managed the filing of documents coming into and out of the law firm.
- Assisted in billing, prepping for mediations, and miscellaneous tasks pertaining to the office.

West Palm Beach, FL

June 2018-August 2021 (seasonal)

PRESENTATIONS, CONFERENCE PARTICIPATIONS & MEDIA

English Graduate Organization's Spring Research Conference

Jacksonville, FL

Presenter

May 2024

- Presented a poster describing an undergraduate rubric for a strategic social course and applied new rhetoric concepts to enhance the content of the assignment.

English Graduate Organization's Fall Research Conference

Jacksonville, FL

Presenter & Panelist

December 2023

- Presented a poster surrounding a course titled "Redefining Women in Literature" focused on women writers and filmmakers.
- Served on a panel focusing on injustices from the Transatlantic Slave Trade in the 1800s.

Franklin Covey Higher Education Leadership Summit

Indianapolis, IN

Panelist

October 2023

- Discussed my experience with the Franklin Covey Leadership certificate program: "The 7 Habits of Highly Effective People".

NCAA Podcasts: College Sports Conversations

Indianapolis, IN

Podcast Guest

September 2023

- Answered questions surrounding my Student Athlete experience and decision to pursue Deaf Studies as a minor.

NCAA Student-Athlete Leadership Forum

Baltimore, MD

Participant

April 2023

- Engaged in discussions with student athletes and administrators surrounding leadership methods.

PUBLICATION

- Cozad, Ashley, "164 Palmo" (2022). Touring Lincolnton: A Celebration of Historic Black Business. 12. https://digitalcommons.unf.edu/enc_wasa/12

CERTIFICATIONS

Franklin Covey Leadership Institute:

- "The 7 Habits of Highly Effective People"

October 2023

LinkedIn Learning

- "Excel Essential Training (Microsoft 365)"

June 2024

STUDENT LEADERSHIP

University of North Florida Women's Swim Team

Jacksonville, FL

Member and Team Captain

August 2021-August 2023

- Oversaw 25 members, provided guidance and encouragement throughout the 9 month season.

SKILLS

Programs: Microsoft Office, Google Suite, LexisNexis, Grant Writing, Grant Reviewing, Canvas, Focus, Performance Matters, PowerSchool.

SCHOLARSHIPS

- 2021-2024 Lianne Dorion Scholarship Endowment Recipient | **\$1,200 (annually)**
- 2023 Student Government Graduate Scholarship Recipient | **\$2,000 (single award)**
- 2023 Amy Wainright Memorial Award in Creative Writing Recipient | **\$500 (single award)**
- 2020-2023 University of North Florida Athletics Swimming Scholarship | **\$10,000 (total)**
- 2022 Pamela Chally's Swoop to Finish Strong Scholarship Recipient | **\$1,000 (single award)**
- 2019-2023 University of North Florida Presidential Gold Scholarship Recipient | **\$3,000 (annually)**
- 2019-2023 Florida Academic Scholars Award Recipient | **\$6,231.90 (annually)**