

ONE HUNDRED FIFTEENTH CONGRESS
Congress of the United States
House of Representatives

COMMITTEE ON ENERGY AND COMMERCE

2125 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-6115

Majority (202) 225-2927
Minority (202) 225-3641

January 11, 2018

Mr. Sanjay Poonen
Chief Operating Officer
VMware
3401 Hillview Avenue
Palo Alto, CA 94304

Dear Mr. Poonen:

Thank you for agreeing to testify at the Subcommittee on Digital Commerce and Consumer Protection hearing on Thursday, January 18, 2018, at 10:00 a.m. in 2123 Rayburn House Office Building. The hearing is entitled "Disrupter Series: The Internet of Things, Manufacturing and Innovation."

The attached documents provide important details concerning the preparation and presentation of your testimony.

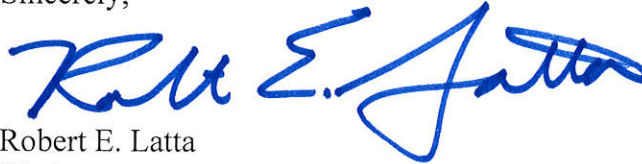
- The first attachment describes the form your testimony must take.
- The second attachment provides you with Electronic Format Guidelines that detail how to file testimony electronically.
- The third attachment provides you the Rules for the Committee on Energy and Commerce.
- The fourth attachment provides you with a Truth-in-Testimony Disclosure form and a Truth-in-Testimony instruction sheet.

Please be aware that, in accordance with the Committee's usual practice, witnesses have a right to be represented by counsel, who may advise the witnesses on their Constitutional rights, but cannot testify. In addition, hearings are open to audio, video, and photographic coverage by accredited press representatives only.

Mr. Sanjay Poonen
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If you have any questions concerning any aspect of your testimony, please contact Melissa Froelich or Greg Zerzan of the Energy and Commerce Committee staff at (202) 225-2927.

Sincerely,



Robert E. Latta
Chairman
Subcommittee on Digital Commerce
and Consumer Protection

Enclosures: (1) Form of Testimony
(2) Electronic Format Guidelines
(3) Rules for the Committee on Energy and Commerce
(4) Truth-in-Testimony Disclosure form