

ONE HUNDRED FIFTEENTH CONGRESS
Congress of the United States
House of Representatives
COMMITTEE ON ENERGY AND COMMERCE
2125 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-6115
Majority (202) 225-2927
Minority (202) 225-3641

March 10, 2017

Ms. Jennifer Gallagher
Director
Department of Public Service
City of Columbus
90 West Broad Street
Columbus, OH 43215

Dear Ms. Gallagher:

Thank you for agreeing to testify at the Subcommittee on Digital Commerce and Consumer Protection hearing on Thursday, March 16, 2017, at 10:00 a.m. in 2123 Rayburn House Office Building. The hearing is entitled "Disrupter Series: Smart Communities."

The attached documents provide important details concerning the preparation and presentation of your testimony.

- The first attachment describes the form your testimony must take.
- The second attachment provides you with Electronic Format Guidelines that detail how to file testimony electronically.
- The third attachment provides you the Rules for the Committee on Energy and Commerce.
- The fourth attachment provides you with a Truth-in-Testimony Disclosure form and a Truth-in-Testimony instruction sheet.

Please be aware that, in accordance with the Committee's usual practice, witnesses have a right to be represented by counsel, who may advise the witnesses on their Constitutional rights, but cannot testify. In addition, hearings are open to audio, video, and photographic coverage by accredited press representatives only.

Ms. Jennifer Gallagher
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If you have any questions concerning any aspect of your testimony, please contact Paul Nagle or Melissa Froelich of the Energy and Commerce Committee staff at (202) 225-2927.

Sincerely,

A handwritten signature in blue ink, appearing to read "Robert E. Latta". The signature is fluid and cursive, with the first name "Robert" written in a smaller, more compact script than the last name "Latta".

Robert E. Latta
Chairman
Subcommittee on Digital Commerce
and Consumer Protection

- Enclosures:
- (1) Form of Testimony
 - (2) Electronic Format Guidelines
 - (3) Rules for the Committee on Energy and Commerce
 - (4) Truth-in-Testimony Disclosure form