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ONE HUNDRED FOURTEENTH CONGRESS

Congress of the United States

House of Representatives

COMMITTEE ON ENERGY AND COMMERCE
2125 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515–6115
Majority (202) 225–2927
Minority (202) 225–3641

April 7, 2016

Mrs. Ann Wilson
Senior Vice President
Motor and Equipment Manufacturers Association
1030 15th Street, N.W.; Suite 500 East
Washington, DC 20005

Dear Mrs. Wilson,

Thank you for agreeing to testify on Thursday, April 14, 2016, at 10:00 a.m. in 2123 Rayburn House Office Building, at the Subcommittee on Commerce, Manufacturing, and Trade hearing entitled "Oversight of the National Highway Traffic Safety Administration."

The attached documents provide important details concerning the preparation and presentation of your testimony.

- The first attachment describes the form your testimony must take.
- The second attachment provides you with Electronic Format Guidelines that detail how to file testimony electronically.
- The third attachment provides you the Rules for the Committee on Energy and Commerce.
- The fourth attachment provides you with a Truth-in-Testimony Disclosure form and a Truth-in-Testimony instruction sheet.

Please be aware that, in accordance with the Committee's usual practice, witnesses have a right to be represented by counsel, who may advise the witnesses on their Constitutional rights, but cannot testify. In addition, hearings are open to audio, video, and photographic coverage by accredited press representatives only.

If you have any questions concerning any aspect of your testimony, please contact Paul Nagle or Olivia Trusty of the Energy and Commerce Committee staff at (202) 225-2927.

Sincerely,

Michael C. Burgess, M.D.
Chairman
Subcommittee on Commerce,
Manufacturing, and Trade

Enclosures:
(1) Form of Testimony
(2) Electronic Format Guidelines
(3) Rules for the Committee on Energy and Commerce
(4) Truth-in-Testimony Disclosure form