

ONE HUNDRED FIFTEENTH CONGRESS  
**Congress of the United States**  
**House of Representatives**  
COMMITTEE ON ENERGY AND COMMERCE  
2125 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-6115  
Majority (202) 225-2927  
Minority (202) 225-3641

February 20, 2018

Dr. Brenda Hellyer  
Chancellor  
San Jacinto College  
8060 Spencer Highway  
Pasadena, TX 77505

Dear Dr. Hellyer:

Thank you for agreeing to testify at the Subcommittee on Energy hearing on Tuesday, February 27, 2018, at 10:00 a.m. in 2123 Rayburn House Office Building. The hearing is entitled "State of the Nation's Energy Infrastructure."

The attached documents provide important details concerning the preparation and presentation of your testimony.

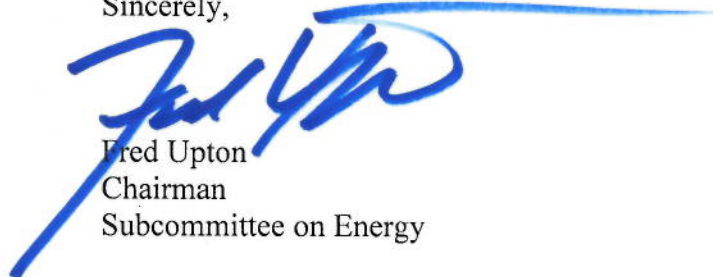
- The first attachment describes the form your testimony must take.
- The second attachment provides you with Electronic Format Guidelines that detail how to file testimony electronically.
- The third attachment provides you the Rules for the Committee on Energy and Commerce.
- The fourth attachment provides you with a Truth-in-Testimony Disclosure form and a Truth-in-Testimony instruction sheet.

Please be aware that, in accordance with the Committee's usual practice, witnesses have a right to be represented by counsel, who may advise the witnesses on their Constitutional rights, but cannot testify. In addition, hearings are open to audio, video, and photographic coverage by accredited press representatives only.

Dr. Brenda Hellyer  
Page 2

If you have any questions concerning any aspect of your testimony, please contact Jason Stanek or Brandon Mooney of the Energy and Commerce Committee staff at (202) 225-2927.

Sincerely,

A handwritten signature in blue ink, appearing to read "Fred Upton", with a long horizontal flourish extending to the right.

Fred Upton  
Chairman  
Subcommittee on Energy

- Enclosures:
- (1) Form of Testimony
  - (2) Electronic Format Guidelines
  - (3) Rules for the Committee on Energy and Commerce
  - (4) Truth-in-Testimony Disclosure form