

ONE HUNDRED FIFTEENTH CONGRESS
Congress of the United States
House of Representatives
COMMITTEE ON ENERGY AND COMMERCE
2125 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-6115
Majority (202) 225-2927
Minority (202) 225-3641

December 7, 2017

Mr. Allen Burchett
Global Head of Strategic Projects
3700 West Sam Houston Pkwy South; 6th floor
Houston, TX 77042

Dear Mr. Burchett:

Thank you for agreeing to testify at the Subcommittee on Energy hearing on Wednesday, December 13, 2017, at 10:15 a.m. in 2322 Rayburn House Office Building. The hearing is entitled "The Impacts and Future of North American Energy Trade."

The attached documents provide important details concerning the preparation and presentation of your testimony.

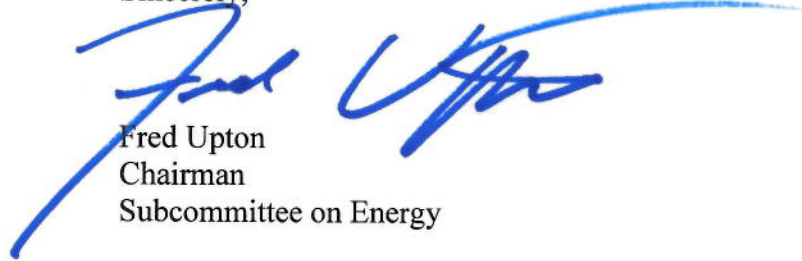
- The first attachment describes the form your testimony must take.
- The second attachment provides you with Electronic Format Guidelines that detail how to file testimony electronically.
- The third attachment provides you the Rules for the Committee on Energy and Commerce.
- The fourth attachment provides you with a Truth-in-Testimony Disclosure form and a Truth-in-Testimony instruction sheet.

Please be aware that, in accordance with the Committee's usual practice, witnesses have a right to be represented by counsel, who may advise the witnesses on their Constitutional rights, but cannot testify. In addition, hearings are open to audio, video, and photographic coverage by accredited press representatives only.

Mr. Allen Burchett
Page 2

If you have any questions concerning any aspect of your testimony, please contact Brandon Mooney or Mary Martin of the Energy and Commerce Committee staff at (202) 225-2927.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Fred Upton', with a long horizontal flourish extending to the right.

Fred Upton
Chairman
Subcommittee on Energy

Enclosures: (1) Form of Testimony
(2) Electronic Format Guidelines
(3) Rules for the Committee on Energy and Commerce
(4) Truth-in-Testimony Disclosure form