

ONE HUNDRED FIFTEENTH CONGRESS
Congress of the United States
House of Representatives
COMMITTEE ON ENERGY AND COMMERCE
2125 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-6115
Majority (202) 225-2927
Minority (202) 225-3641

November 1, 2017

Ms. Kateri Callahan
President
Alliance to Save Energy
1850 M Street, N.W.; Suite 610
Washington DC, 20036

Dear Ms. Callahan:

Thank you for agreeing to testify at the Subcommittee on Energy hearing on Tuesday, November 7, 2017, at 10:00 a.m. in 2123 Rayburn House Office Building. The hearing is entitled "Discussion Draft, Energy Star Reform Act of 2017 and H.R. 3477, Ceiling Fan Energy Conservation Harmonization Act."

The attached documents provide important details concerning the preparation and presentation of your testimony.

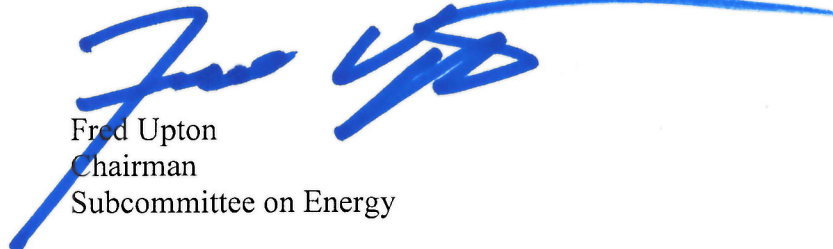
- The first attachment describes the form your testimony must take.
- The second attachment provides you with Electronic Format Guidelines that detail how to file testimony electronically.
- The third attachment provides you the Rules for the Committee on Energy and Commerce.
- The fourth attachment provides you with a Truth-in-Testimony Disclosure form and a Truth-in-Testimony instruction sheet.

Please be aware that, in accordance with the Committee's usual practice, witnesses have a right to be represented by counsel, who may advise the witnesses on their Constitutional rights, but cannot testify. In addition, hearings are open to audio, video, and photographic coverage by accredited press representatives only.

Ms. Kateri Callahan
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If you have any questions concerning any aspect of your testimony, please contact Ben Lieberman or Mary Martin of the Energy and Commerce Committee staff at (202) 225-2927.

Sincerely,

A handwritten signature in blue ink, appearing to read "Fred Upton", with a long horizontal flourish extending to the right.

Fred Upton
Chairman
Subcommittee on Energy

- Enclosures:
- (1) Form of Testimony
 - (2) Electronic Format Guidelines
 - (3) Rules for the Committee on Energy and Commerce
 - (4) Truth-in-Testimony Disclosure form