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ONE HUNDRED THIRTEENTH CONGRESS

Congress of the United States

House of Representatives

COMMITTEE ON ENERGY AND COMMERCE
2125 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515–6115
Majority (202) 225–2927
Minority (202) 225–3641

May 14, 2014

Ms. Karen Kerrigan
President and CEO
Small Business and Entrepreneurship Council
301 Maple Avenue West, Suite 690
Vienna, VA 22180

Dear Ms. Kerrigan:

Thank you for agreeing to testify on Wednesday, May 21, 2014, at 10:00 a.m. in 2322 Rayburn House Office Building, at the Subcommittee on Energy and Power hearing on a discussion draft entitled the "Promoting New Manufacturing Act."

The attached documents provide important details concerning the preparation and presentation of your testimony.

- The first attachment describes the form your testimony must take.
- The second attachment provides you with Electronic Format Guidelines that detail how to file testimony electronically.
- The third attachment provides you the Rules for the Committee on Energy and Commerce.
- The fourth attachment provides you with a Truth-in-Testimony Disclosure form and a Truth-in-Testimony instruction sheet.

Please be aware that, in accordance with the Committee's usual practice, witnesses have a right to be represented by counsel, who may advise the witnesses on their Constitutional rights, but cannot testify. In addition, hearings are open to audio, video, and photographic coverage by accredited press representatives only.

If you have any questions concerning any aspect of your testimony, please contact Mary Neumayr or Tom Hassenboehler of the Energy and Commerce Committee staff at (202) 225-2927.

Sincerely,

Ed Whitfield
Chairman
Subcommittee on Energy and Power

Enclosures:
(1) Form of Testimony
(2) Electronic Format Guidelines
(3) Rules for the Committee on Energy and Commerce
(4) Truth-in-Testimony Disclosure form