

ONE HUNDRED FIFTEENTH CONGRESS
Congress of the United States
House of Representatives

COMMITTEE ON ENERGY AND COMMERCE

2125 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-6115

Majority (202) 225-2927

Minority (202) 225-3641

October 17, 2017

The Honorable Robert P. Kadlec, MD
Assistant Secretary for Preparedness and Response
Department of Health and Human Services
200 Independence Avenue, S.W., Room 639-D
Washington, DC 20201

Dear Dr. Kadlec:

Thank you for agreeing to testify at the Subcommittee on Oversight and Investigations hearing on Tuesday, October 24, 2017, at 10:00 a.m. in 2123 Rayburn House Office Building. The hearing is entitled "Examining HHS's Public Health Preparedness for and Response to the 2017 Hurricane Season."

The attached documents provide important details concerning the preparation and presentation of your testimony.

- The first attachment describes the form your testimony must take.
- The second attachment provides you with Electronic Format Guidelines that detail how to file testimony electronically.
- The third attachment provides you the Rules for the Committee on Energy and Commerce.
- The fourth attachment provides you with a Truth-in-Testimony Disclosure form and a Truth-in-Testimony instruction sheet.

Please be aware that, in accordance with the Committee's usual practice:

- 1) Witnesses will be required to provide sworn testimony;

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- 2) Witnesses have a right to be represented by counsel, who may advise the witnesses on their Constitutional rights, but cannot testify. If appearing as a witness, the counsel will be sworn in; and,
- 3) Hearings are open to audio, video, and photographic coverage by accredited press representatives only.

If you have any questions concerning any aspect of your testimony, please contact Natalie Turner, Lamar Echols, or Christopher Santini of the Energy and Commerce Committee staff at (202) 225-2927.

Sincerely,



Greg Walden
Chairman

Enclosures: (1) Form of Testimony
(2) Electronic Format Guidelines
(3) Rules for the Committee on Energy and Commerce
(4) Truth-in-Testimony Disclosure form