

**Survey Content****Biological Safety Cabinet (BSC)**

Are biological safety cabinets certified within the last year?	Yes, No, N/A
Biological safety cabinet certification date	
Are front grill and exhaust filter unobstructed?	Yes, No, N/A
Are open flames not used inside the cabinet?	Yes, No, N/A
Do vacuum lines have in-line filters and disinfectant traps?	Yes, No, N/A
Do vacuum traps on floors have secondary containment?	Yes, No, N/A

**Chemical Fume Hood (CFH) and Other Local Exhaust**

Has laboratory received Chemical Fume Hood certification within the last year?	Yes, No, N/A
Chemical Fume Hood certification date	
Are air foil and rear baffle unobstructed?	Yes, No, N/A
CFH not used for storage?	Yes, No, N/A
Is the sash at or below the maximum height?	Yes, No, N/A
Is the cabinet below the CFH vented?	Yes, No, N/A
Is the CFH free from any blockage or obstructions?	Yes, No, N/A
Has any other required local exhaust certification been obtained (i.e. downdraft table, histology cabinet, elephant trunks, animal racks, autoclave vents, slot hoods)?	Yes, No, N/A

**Chemicals**

Are all flammables stored in a flammable storage cabinet?	Yes, No, N/A
Have peroxide formers been double dated?	Yes, No, N/A
Have chemicals been segregated properly?	Yes, No, N/A
Are no hazardous materials stored above eye level?	Yes, No, N/A
Are all chemical containers within laboratory securely closed?	Yes, No, N/A
Are all solutions properly labeled?	Yes, No, N/A
Are all OSHA related monitoring requirements being followed(i.e. formaldehyde,benzene,etc.)?	Yes, No, N/A
Are all mercury thermometers no longer in use?	Yes, No, N/A

**Cold Room**

Does cold room have an emergency release?	Yes, No, N/A
Cold Room is free of unused, discarded, or damaged cardboard?	Yes, No, N/A
Are asphyxiates and hazardous gases used in ventilated rooms only?	Yes, No, N/A

**Contaminated Waste Handling**

Have all materials decontaminated outside the lab been transported in closed, durable, leak-proof containers?	Yes, No, N/A
Has mixed waste been biologically decontaminated prior to disposal as chemical or radiological waste?	Yes, No, N/A
Has biologically contaminated waste been autoclaved to decontaminate prior to disposal as general waste?	Yes, No, N/A

**Decontamination**

Is decontaminant effective for organism(s) in use?	Yes, No, N/A
Have work surfaces been decontaminated before and after each procedure, daily, and after spills	Yes, No, N/A

**Electrical**

Is all equipment without frayed or damaged wiring?	Yes, No, N/A
Are all outlets or electrical strips used in the laboratory not overloaded?	Yes, No, N/A
Are all computers/power strips mounted off the floor?	Yes, No, N/A
Are electrical outlets within 1 meter of water sources protected by G.F.C.I.?	Yes, No, N/A
Are there no portable space heaters?	Yes, No, N/A
Are there no permanent extension cords?	Yes, No, N/A
Are electrical panels accessible?	Yes, No, N/A

**Fire Protection**

Are sprinkler heads free of obstructions, grease/dirt, paint, decorations, etc. with an 18" clear pane below sprinkler heads?	Yes, No, N/A
Is laboratory free of all open penetrations in walls, ceilings, floor, etc.?	Yes, No, N/A
There is no wiring or tubing through the door opening?	Yes, No, N/A
Are all passage widths in laboratory a minimum of 36"?	Yes, No, N/A
Are doors to labs and hazardous storage kept closed to ensure fire protection and directional air flow?	Yes, No, N/A
There is no storage on duct work or light fixtures?	Yes, No, N/A
Are all excess combustibles stored elsewhere outside of laboratory?	Yes, No, N/A

**Gas Cylinders**

Are all cylinders properly secured?	Yes, No, N/A
Are the caps on all reserve cylinders?	Yes, No, N/A
There are no excess or empty cylinders in the laboratory.	Yes, No, N/A

**General Engineering Controls**

Is laboratory air flow negative to general occupancy, corridor & office area?	Yes, No, N/A
Is the hand washing sink available near laboratory exit?	Yes, No, N/A
Do vacuum lines on lab benches have in-line filters and disinfectant traps?	Yes, No, N/A

**General Laboratory Housekeeping**

Are no glass containers stored on the floor?	Yes, No, N/A
Are all slip, trip, or fall hazards removed from laboratory?	Yes, No, N/A
Are clean absorbent pads located on work surfaces?	Yes, No, N/A
There is no trash on the laboratory floor?	Yes, No, N/A
Does the laboratory appear to be clean and uncluttered?	Yes, No, N/A

**General Practice and Procedures**

Food intended for human consumption are not stored in laboratory areas.	Yes, No, N/A
Are microwave oven(s) clearly labeled "No Food Preparation, Lab Use Only"?	Yes, No, N/A
Has proper signage (i.e. UV, Laser, Radioactive, etc.) been displayed on laboratory door?	Yes, No, N/A
Is proper signage (Emergency 1-2-3) displayed in the laboratory?	Yes, No, N/A
Has lab equipment been properly labeled (Bio-hazard, Radioactive, Toxic, etc.)	Yes, No, N/A
Are all furniture items within the lab nonporous and cleanable (i.e. chairs, no rugs, no cloth bulletin boards)?	Yes, No, N/A
No discrepancies identified in the biological inventory during spot checks?	Yes, No, N/A

**General Practices**

Is OMS contacted for appropriate immunizations, surveillance, and treatment of occupational exposures?	Yes, No, N/A
Is BSC used when potential for creating infectious aerosols/splashes exist?	Yes, No, N/A
Is a biosafety manual and are SOP's readily available in the lab?	Yes, No, N/A
Are needle-locking syringes / single use needle-syringe units used with infectious agents?	Yes, No, N/A
Are centrifuge cups and rotors opened only in a BSC?	Yes, No, N/A
Are infectious materials transported outside lab in approved safety carriers?	Yes, No, N/A
There are no plants in the laboratory?	Yes, No, N/A
Has the toxin inventory log been checked and a copy of the log made for submission to the Select Agent Program?	Yes, No, N/A

**Laboratory Animal Program**

Are all transport containers, animal waste, and carcasses are properly contained?	Yes, No, N/A
Has all required containment equipment been used by laboratory staff during procedures?	Yes, No, N/A
Have all rooms in which animals are being used been posted?	Yes, No, N/A
Is Personal protective equipment available (gloves, gowns, goggles, etc.)?	Yes, No, N/A
Is anesthetic gas being monitored in the laboratory?	Yes, No, N/A

**Medical Pathological Waste (MPW) Handling**

Have double bags been used and individually sealed?	Yes, No, N/A
All boxes are not overfilled and weigh less than 40 pounds when full?	Yes, No, N/A
have all boxes been properly labeled and securely closed?	Yes, No, N/A

**Other**

This survey reflects all observed safety deficiencies. (If "no", state observed safety deficiencies)	Yes, No, N/A
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**Personal Protection**

Are gloves worn when handling infectious material or contaminated equipment?	Yes, No, N/A
Do all lab personnel wash hands with soap after removing gloves, after working with infectious agent, and before leaving lab? Are paper towels available?	Yes, No, N/A

**Personal Protective Equipment**

Is eyewash available in lab, unobstructed and flushed weekly?	Yes, No, N/A
Is safety shower available, unobstructed and flushed within the past 12 months?	Yes, No, N/A
Is Personal protective equipment available (gloves, gowns, goggles, etc.)?	Yes, No, N/A
Are occupants properly attired?	Yes, No, N/A
Lab coats, gowns, smocks, gloves and other personal protective clothing not worn outside of the lab.	Yes, No, N/A

**Refrigerators-Freezers**

Food intended for human consumption are not stored in laboratory areas.	Yes, No, N/A
Refrigerated flammables are stored only in hazard-rated unit.	Yes, No, N/A

**Safety Resources**

Has lab staff been notified of NIH CHP/ECP?	Yes, No, N/A
Has lab staff been notified on how to report hazardous conditions?	Yes, No, N/A
Has the lab staff received the Chemical Safety Guide?	Yes, No, N/A



**Safety Training**

- Are all lab staff up to date with Lab Safety Training (Initial & Refresher)? **Yes, No, N/A**
- Are all lab staff up to date with BBP training (Initial & Refresher)? **Yes, No, N/A**
- Has all personnel read, reviewed, and followed instructions on laboratory practices and procedures? **Yes, No, N/A**

**Waste Management**

- There is no evidence of any form of improper waste disposal? **Yes, No, N/A**
- Are Chemical wastes tagged, labeled, dated <60 days and kept closed? **Yes, No, N/A**
- Are chemical waste containers in secondary containment? **Yes, No, N/A**
- Are sharps containers used and disposed of as MPW? **Yes, No, N/A**
- Has waste disposal guide been displayed in the laboratory? **Yes, No, N/A**