



Department of Health and Human Services
Food and Drug Administration
Center for Drug Evaluation and Research

Office of Biotechnology Products
Federal Research Center
Silver Spring, MD
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Memorandum

Date: December 15, 2011

From: Gerald M Feldman, Ph.D. *GF*
Investigator (Bldg 29A, Room 3C-12, 3C-22, and 3C-24)
Laboratory of Molecular and Developmental Immunology, DMA/OBP/OPS

To: Marjorie Shapiro, Ph.D., Chief, Laboratory of Molecular and
Developmental Immunology, DMA/OBP/OPS

Subject: Action Plan: Annual Laboratory Safety Survey

The annual safety survey of the Laboratory of Dr. Gerald Feldman was conducted on October 11, 2011, as per SOPP 7701.

There was several minor deficiencies noted during the course of this survey (see below), all of which have been resolved:

Imminent Hazards: None

I. Biological Safety Cabinet

Item Ia: Biological Safety Cabinet (3C12) not certified for current year
Action: NIH Facilities notified. Certification was indeed performed within past months, but technicians forgot to post certification on BSC. Technician returned to post said certificate. No further action indicated

IV. Chemicals

Item IVa: Formalin stored in corrosives cabinet, not in flammables cabinet (3C22)
Action: Formalin moved to appropriate storage cabinet. No further action indicated.

IX. Chemical Engineering Controls

Item IXa: Lab (3C12 and 3C24) airflow not negative to corridor
Action: NIH Facilities notified. No further action indicated

XI. Safety Training

Item XIb: Lab staff not up-to-date with BPP refresher training
Action: All staff have taken refresher training as required. No further action indicated

XV. Cold Room

Item XVb: Card board boxes noted in cold room

Action: Card board storage is being phased out as plastic bins are purchased and items transferred. This will be an ongoing and continuing action.

XXI. Practices

Item XXIc: Biosafety manual and SOP's not readily available

Action: Safety manual required, but no template provided by DOHS, ORS. SOPs being developed as needed, and placed in main laboratory. following which the manual will be developed. This will be an ongoing and continuing action.

CC: Division Safety Representative, DMA