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ONE HUNDRED THIRTEENTH CONGRESS

Congress of the United States

House of Representatives

COMMITTEE ON ENERGY AND COMMERCE
2125 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515–6115
Majority (202) 225–2927
Minority (202) 225–3641

July 8, 2014

Mr. Sean G. Kaufman
President and Founding Partner
Behavioral-Based Improvement Solutions, LLC,
PMB 222 ~ Suite 116
2295 Towne Lake Parkway
Woodstock, GA 30189

Dear Mr. Kaufman:

Thank you for agreeing to testify on Wednesday, July 16, 2014, at 10:00 a.m. in 2123 Rayburn House Office Building, at the Subcommittee on Oversight and Investigations hearing entitled "Review of CDC Anthrax Lab Incident."

The attached documents provide important details concerning the preparation and presentation of your testimony.

- The first attachment describes the form your testimony must take.
- The second attachment provides you with Electronic Format Guidelines that detail how to file testimony electronically.
- The third attachment provides you the Rules for the Committee on Energy and Commerce.
- The fourth attachment provides you with a Truth-in-Testimony Disclosure form and a Truth-in-Testimony instruction sheet.

Please be aware that, in accordance with the Committee's usual practice:

(1) Witnesses will be required to provide sworn testimony;

(2) Witnesses have a right to be represented by counsel, who may advise the witnesses on

their Constitutional rights, but cannot testify. If appearing as a witness, the counsel will be sworn in; and,

(3) Hearings are open to audio, video, and photographic coverage by accredited press representatives only.

If you have any questions concerning any aspect of your testimony, please contact Alan Slobodin of the Energy and Commerce Committee staff at (202) 225-2927.

Sincerely,

Tim Murphy

Tim Murphy
Chairman
Subcommittee on Oversight and Investigations

Enclosures: (1) Form of Testimony
(2) Electronic Format Guidelines
(3) Rules for the Committee on Energy and Commerce
(4) Truth-in-Testimony Disclosure form