TO: Conferees, S. 524, Comprehensive Addiction and Recovery Act of 2016

FROM: Conference Staff

RE: Meeting of Conference on S. 524 on matters committed to Conference

## I. INTRODUCTION

On Wednesday, July 6, 2016, the House and Senate Conferees on S. 524, Comprehensive Addiction and Recovery Act of 2016, will meet at 10:00 a.m. in 2123 Rayburn House Office Building to make statements on the matters committed to the Conference and consider amendments.

## II. MEETING PROCEDURE

At the July 6, 2016, meeting, each Conferee will be recognized for two minutes to make a statement. An order of recognition for statements is attached to this memorandum.

If Conferees have amendments for discussion during the meeting, those amendments must be filed electronically by emailing them to <u>peter.kielty@mail.house.gov</u> no later than 6:00 p.m. on Tuesday, July 5, 2016. Amendments that are not filed by this time will not be considered. Further, amendments must be germane to the matters committed to the Conference. The sponsor of the amendment should bring 50 copies of the amendment to the meeting.

All amendments and an order of consideration will be provided in advance of the meeting.

During the meeting, discussion on each amendment will occur after all statements have concluded and in the order provided in advance of the meeting. Discussion on each amendment will be limited to 20 minutes total, equally divided between the House and the Senate. The 10 minutes allocated to each body for consideration of the amendment will be divided equally between the majority and minority. Amendments will be considered as read.

The House of the Conferee sponsoring the amendment will first debate and then vote on the amendment. Only if the amendment is agreed to by the offering body will the amendment be referred to the other body for consideration. An amendment must be adopted by both Houses to be adopted by the Conference. If there are multiple requests for votes, the Chairman of the Conference may postpone recorded votes to a specified time.

All written statements, including amendment statements, submitted by 6:00 p.m. on Wednesday will be included in the record.

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Proxy voting will be permitted in the Conference for any recorded votes. A form is attached to this memo. The proxy must be given in writing.

## III. STAFF CONTACTS

If you have any questions regarding this hearing, please contact Karen Christian of the Committee on Energy and Commerce staff at (202) 225-2927.