

ONE HUNDRED THIRTEENTH CONGRESS  
**Congress of the United States**  
**House of Representatives**  
COMMITTEE ON ENERGY AND COMMERCE  
2125 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-6115  
Majority (202) 225-2927  
Minority (202) 225-3641

July 25, 2013

Ms. Marilyn Tavenner  
Acting Administrator  
Centers for Medicare and Medicaid Services  
Department of Health and Human Services  
200 Independence Avenue, S.W.  
Washington, D.C. 20201

Dear Ms. Tavenner:

Thank you for agreeing to testify on Thursday, August 1, 2013, at 10:00 a.m. in 2123 Rayburn House Office Building, at the Committee on Energy and Commerce hearing entitled "PPACA Pulse Check."

The attached documents provide important details concerning the preparation and presentation of your testimony.

- The first attachment describes the form your testimony must take.
- The second attachment provides you with Electronic Format Guidelines that detail how to file testimony electronically.
- The third attachment provides you the Rules for the Committee on Energy and Commerce.
- The fourth attachment provides you with a Truth-in-Testimony Disclosure form and a Truth-in-Testimony instruction sheet.

Please be aware that, in accordance with the Committee's usual practice, witnesses have a right to be represented by counsel, who may advise the witnesses on their Constitutional rights, but cannot testify. In addition, hearings are open to audio, video, and photographic coverage by accredited press representatives only.

Ms. Marilyn Tavenner  
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If you have any questions concerning any aspect of your testimony, please contact Sean Hayes, Karen Christian, or Monica Popp of the Energy and Commerce Committee staff at (202) 225-2927.

Sincerely,

A handwritten signature in blue ink, appearing to read "Fred Upton", with a long horizontal flourish extending to the right.

Fred Upton  
Chairman

Enclosures: (1) Form of Testimony  
(2) Electronic Format Guidelines  
(3) Rules for the Committee on Energy and Commerce  
(4) Truth-in-Testimony Disclosure form