

## Committee Resolution 114-\_\_

**Resolved that**, the regulations of the Committee on House Administration, known collectively as “The Member’s Congressional Handbook” are hereby amended as follows:

Section 1. **PRIVATELY-OWNED VEHICLES.** On page 31 (of the *Handbook*), strike the paragraph labelled “**Privately-Owned Vehicles**” and insert in lieu thereof the following:

### **‘Privately-Owned and Privately-Leased Vehicles**

The cost of transportation by Member or employee via a privately-owned or privately-leased vehicle while on official and representational business is reimbursable on a rate-per-mile basis. The maximum rates per mile are:

- Automobile: \$.575
- Motorcycle: \$.545
- Airplane: \$1.29

To confirm that the above represent the current applicable rates, contact the Committee on House Administration at x58281. Each Member may establish a lower reimbursement rate.

For purposes of this paragraph, “privately-owned” and “privately-leased” vehicles do not include any vehicle owned or leased by the principal campaign of a Member, a political-action committee, or a political party.

Reimbursement for use of privately-owned or privately-leased vehicles is permitted only on a rate-per-mile basis and not for fuel purchased or on any other basis.

Only mileage for use of an aircraft that is privately owned by either a Member or the Member's employee is reimbursable.

Section 2.

In the section titled “Charter Aircraft”, insert the following at the end:

Unless prior written approval is obtained from the Committee on House Administration, a private or charter aircraft between the D.C. metropolitan area

and anywhere cannot be reimbursed from official funds. Contact the Committee on House Administration at x58281 for more information.

Prior to any use of a private or charter aircraft whose anticipated cost for the total itinerary exceeds \$7,500, written approval must be obtained from the Committee on House Administration. Contact the Committee on House Administration at x58281 for more information.

The Committee recommends that charter or private aircraft be used sparingly, and only if/when the Member determines there is no suitable commercial flight available. Please contact the Committee for more information.

### Section 3.

In the section titled, “Decorating Expenses”, insert the following at the end:  
Prior to the purchase of any furnishing whose cost exceeds \$5,000 per item, written approval must be obtained from the Committee on House Administration. Contact the Committee on House Administration at x58281 for more information.

In the section titled “Furniture”, insert the following at the end:  
Prior to the purchase of any furnishing whose cost exceeds \$5,000 per item, written approval must be obtained from the Committee on House Administration. Contact the Committee on House Administration at x58281 for more information.

***Resolved further,*** that the Chairman of the Committee on House Administration is authorized to make technical and conforming modifications to the Members’ Congressional Handbook, and to make other modifications with the concurrence of the Ranking Minority Member and notification to all members of the Committee. In the event changes are made pursuant to this clause, the Chairman shall notify all congressional offices by suitable means.

***Resolved that,*** the Committee on House Administration instructs the Chief Administrative Officer to submit to the Committee a proposal to retire the travel subsistence budget object classification by November 21, 2015.

***Resolved further,*** the Committee on House Administration instructs the Chief Administrative Officer to submit to the Committee a proposal for online availability for any report under 2 U.S.C. § 5535 in a searchable, sortable format by November 21, 2015.

***Resolved further,*** the Committee on House Administration instructs the Chief Administrative Officer to submit to the Committee a report on the internal processes, procedures, and training for compliance with the Voucher Documentation Standards as adopted by the Committee in Committee Resolution 111-6 by November 21, 2015.