

HARRY C. TAYLOR, II

1304 Hunters Ridge Road
Charleston, West Virginia 25314
304/347-5156 (Days) ** 304/744-3098 (Eves)

Qualified For

CORPORATE CONSULTANT / ADMINISTRATIVE LAW
PROFESSOR / TEACHER

PROFESSIONAL SUMMARY

- >> A highly qualified legal professional with over seventeen years of comprehensive experience in both the public sector and in private practice.

- >> A skillful negotiator with well-developed analytical and problem-solving abilities. Offers outstanding communication skills (both oral and written) together with the demonstrated ability to interface effectively with individuals from diversified backgrounds.

- >> A self-motivated achiever who consistently devotes total energies in order to achieve top level performance in every endeavor.

ACADEMIC CREDENTIALS

Juris Doctor Degree (J.D.)
West Virginia University

Ph.D. in Government and Administration
West Virginia University

Masters Degree in Public Administration (Honors)
Specialization in International Business
George Washington University

B.A. Degree (High Honors)
Major in Government and Business
West Virginia University

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PROFESSIONAL HISTORY

1988 - Present Office of Hearings and Appeals, Social Security
Administration, U.S. Department of Health and Human
Services

ADMINISTRATIVE LAW JUDGE - Responsible for adjudicating, hearing and deciding cases involving multiple issues arising under the Social Security Act; approve attorney fees for attorneys successful in litigating social security cases; and responsible for supervisory control over a staff of eight professionals, including an attorney-advisor, hearing analyst, a hearing assistant, two (2) legal clerks, and other clerical personnel.

1985 - 1988 West Virginia Supreme Court of Appeals, Charleston,
West Virginia

PER CURIAM CLERK - Responsible for legal research, and drafting of opinions of the court. Additionally responsible for the administration of human rights cases, with supervisory control over a staff of eight professionals, and an annual budget in excess of \$1 Million.

-- Successfully eradicated a major backlog of cases pending before the Human Rights Commission, within all budgetary constraints.

1983 - 1987 Self-Employed in the private practice of law

ATTORNEY - Responsible for all facets of the operation and management of a successful practice with full P & L responsibility. Represented clients in such diversified areas as family law, criminal and civil litigation, preparation of testamentary dispositions, real estate matters, as well as serving as a consultant to the State Banking Commissioner, and the Joint Committee on Education of the State Legislature.

1980 - 1983 McKittrick and Vaughan, St. Albans, West Virginia

ASSOCIATE ATTORNEY - Responsible for handling litigation relative to diversified cases including divorce, criminal, personal injury, product liability, medical malpractice, Workman's Compensation claims, social security, and real estate matters, with supervisory responsibility over a staff of seven secretaries and one paralegal.

1979 - 1980 Virginia Electric & Power Company, Richmond, Virginia

CONTRACTS ADMINISTRATOR - Responsible for all facets of contract negotiations with such major corporations as Westinghouse, General Electric and American Air Filter, among others, handling contracts valued up to \$27 Million, with accountability directly to the Senior Vice President.

-- Successfully negotiated and administrated 40 contracts with major suppliers of nuclear services.

-- Achieved an overall reduction of 18% in overhead.

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1976 - 1979 United States Navy, Norfolk, Virginia

PROSECUTOR/CLAIMS ATTORNEY - Responsible for litigation and prosecution of court martials, trial preparation, plea negotiations, handling of tort and personnel claims, as well as preparation of access for trial in federal district court.

- Directly responsible for the supervision and motivation of a staff of 30 paralegals.
- Successfully negotiated settlements of over 100 cases which resulted in substantial money savings.
- Recipient of Certificate of Appreciation of Outstanding Performance.

1971 - 1973 United States Army, Hanau, W. Germany

ARTILLERY OFFICER - Responsible for the supervision of 100 personnel engaged in such functions as intelligence gathering, cryptography, and nuclear weapons systems.

- Participated in the first "readiness alert" in 1972 since beginning of Vietnam War, directing the movements of some 3,600 personnel over a thirteen day period.
- Recipient of Army Commendation Medal for superior performance.

VARIOUS DATES West Virginia University, Christopher Newport College,
(about 6 years) Old Dominion University, Norfolk State University,
University of Charleston, West Virginia Career College

Taught various classes, including most areas of legal and paralegal studies, municipal bonds, political science and government, history, public administration, judicial process and the court system, etc. (all part-time).

ADDITIONAL INFORMATION

AFFILIATIONS: Admitted to the Bar of the West Virginia Supreme Court of Appeals, United States District Court for the Southern District of West Virginia, United States Tax Court, United States Court of Military Appeals, Fourth Circuit Court of Appeals, and United States Supreme Court.

PERSONAL: Married Excellent Health Will Travel

REFERENCES/WRITING SAMPLES AVAILABLE UPON REQUEST