



KEYPOINT
GOVERNMENT SOLUTIONS

SUSAN A. ORDAKOWSKI
VICE PRESIDENT, CONTRACT AND COMPLIANCE
ACTING PROGRAM EXECUTIVE, OPM PROGRAM

EXPERIENCE SUMMARY

Susan Ordakowski serves as Vice President of Contract and Compliance and has been a Vice President at KeyPoint since 2004. In this role, the Integrity Assurance and Contract Compliance (IACC) Group reports directly to her. This group is responsible for monitoring KeyPoint's activities, particularly those of its investigators, for integrity issues and compliance with KeyPoint's contracts. Ms. Ordakowski also serves on the Executive Committee, the senior managing group at KeyPoint. As KeyPoint's contracting officer, Ms. Ordakowski provides business operations support to government contract programs for pricing, contract negotiation and administration, consulting and subcontract agreement preparation, negotiation, and administration. As KeyPoint's compliance officer, she is responsible for government contract compliance and also supervises compliance with business information requirements of individual programs. As Acting Program Executive, Ms. Ordakowski is the executive point-of-contact for any client issues which need to be elevated above the Program Manager.

Prior to joining KeyPoint, Ms. Ordakowski was Director of Contracts for the Operational Analysis and Training Group (OAT) of Titan Corporation. In this role, she supervised a ten-person contracts department with cradle-to-grave responsibility. She was delegated full signature authority to obligate a business unit of 1,700 employees with annual revenues exceeding \$200 million. Contract department responsibilities included designing pricing strategy, pricing, preparation of complete cost volumes, general contract administration, teaming agreements, subcontract negotiation and administration, consultant agreements and government property tracking.

Earlier in her career, Ms. Ordakowski served as Assistant VP, Contracts & Administration/Deputy Director of Operations for Integrated Systems Analysts. In this role, she was responsible for negotiation and administration for contracts with a backlog exceeding \$100M. She also reviewed ongoing programs for contract compliance, worked with program managers to resolve problems and was responsible for all subcontracts. Ms. Ordakowski assisted in the management of 15 major programs staffed with more than 250 people in five geographic locations. Primary responsibilities were in facility management, human resource issues, budgeting/staffing and revenue projections. Ms. Ordakowski served in various senior contract administration and business management roles at several other companies as well.

EDUCATIONAL EXPERIENCE

Procurement and Contracts Management, University of Virginia (certificate program)
Bachelor of Science in Social Work from George Mason University