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EDUCATION

A.T. Still University Mesa, AZ

March 2014

Doctorate of Health Sciences

Applied Research Project: Dental Anxiety in the American Indian/Alaska Native population Focus: Leadership and Organizational Behavior

Washington State University, Spokane, WA

Master of Health Policy and Administration

2007

Thesis: "Secondary Preventative Screenings and Service Utilization Among American Indians

Diagnosed with Diabetes" Focus: Indian Health Services

Portland State University

B.S. Sociology

Minor: Community Health

2005

LEADERSHIP

Region V: Regional Health Equity Council Member	Jan 2015-present
National Council of Urban Indian Health- President Elect	Nov 2014-present
Blue Cross Blue Shield- Senior Advisory Council Member	Mar 2014-present
American Public Health Association- Health Administration Finance Co-Chair	Jan 2014-Nov 2015
Detroit Area Agency on Aging- Board Member	Nov 2013-present
American Public Health Association- AI/AN/NH Resolutions Chair	Oct 2012- present
American Public Health Association- AI/AN/NH Caucus Student Representative	Oct 2013- Nov 2014
MICHR- Community Engagement Coordinating Council	Mar 2012- 2015
Opening Doors Board Member- Treasurer	2009-2010
Washington State University Vice President's Excellency Award Diversity	2007
Committee	2007
Big Brother Big Sister Program	2007
Washington State University Chancellor's Leadership Award	2006,2007
Riverpoint Diversity Club Creator/President- Washington State University	2006, 2007

PROFESSIONAL EXPERIENCE

American Indian Health and Family Services of Southeastern MI

February 2012present

Chief Executive Officer

Organize/ Develop program planning

Establish current/long range goals

Oversee financial structure

Oversee design, marketing, programming, delivery, and quality of programs

Manages Human Resources

Plans, coordinates, controls daily operations

Reviews operating results of organization and compares to established goals

Recommends yearly budget to the board of directors and manage resources

Enrolling clients in various insurance and social services

PI and CO-PI on many research grants

Sharpless Inc.

January 2012-May 2012

Consultant

Feasibility Study, FQHC, Joint Venture

United American Indian Involvement Los Angeles, CA

February 2011-August 2011

Consultant

FQHC, AAAHC

Policy creation and revision

Facilities, Human Resources, and Medical Records policies and systems

Clinical, Management, Public Health, and Transportation policies and systems

Lake County Tribal Health Consortium Lakeport, CA

July 2010-January 2011

> July 2007-July 2010

Executive Director

Responsible for day to day operations

Oversee financial, organizational, operational, and planning functions

Serve as principal advisor to the Board of Directors

Enforce personnel policies

Authorize expenditures

Approve contracts with practitioners and other outside services

Grant Writing

Implement Diabetes Prevention Program Grant

Update policies in preparation for accreditation

Completed Joint Venture Project- Construction, Implementation/Hiring

United American Indian Involvement Los Angeles, CA

Associate Director of Health Services

Oversee Delivery of Programs

Supervision and evaluation of staff and volunteers

Supervision of Medical Records Department

Advocate for additional revenues and resource development

Assist in development and management of departmental budgets

Grant Writing

Monitor Quality Assurance/Improvement

Maintenance of updating policies and procedures

Initiate and update contracts with community clinics and outside providers

Resource Patient Management System local and national trainer

AAAHC project coordinator

GPRA Coordinator

Developed and implemented IHS Outreach and Referral RPMS Training

Centers for Disease Control and Prevention Atlanta, GA

June 2006-August 2006

American Indian Science and Engineering Society Intern

Collected and analyzed data from workshops

Analyzed data from REACH 2010 survey specific to American Indian population Researched Diabetes Prevention Programs in the American Indian population

Expanded coworkers knowledge of American Indian health system

Created manual on American Indian health through history and current facts

Northwest Center for Plastic Surgery Eugene, OR

June 2006

Student Intern

Managed Patient Charts

Assisted with post-operative call backs

Prepared supply costs based on preference sheets

Reported supply comparisons between various vendors

Created purchasing plan for cost effectiveness

Created temporary inventory system

Developed purchase database

Park Forest Care Center

Certified Nursing Assistant

Resident care including vitals, assisted daily living skills, one-on-one interaction, and fulfilling needs of residents

July 2003-June 2005

Portland State University

United Indian Students for Higher Education Coordinator

Planned activities and functions including pow wows, concerts, conferences Managed \$30,000 budget

Conducted meetings, reported to student fees committee, monthly reports Collaborated with community organizations

Created website and brochures

TRAINING

2014-

ACA Trainings

2013-

- MI-Bridges Training to enroll clients in Medicaid
- ACA Trainings
- Medical Terminology
- Quality Improvement- Institute for Healthcare Improvement

2012-

• Trauma Focused Cognitive Behavioral Therapy

2010-

- Psychological First Aid After Trauma and Disasters (UAII)
- Workplace Harassment (EConnections)
- Promoting Cultural Diversity in the Workplace (Falmouth Institute)
- Balancing Work and Life (ComPSYCH)
- HIV/AIDS Awareness (PEP-LA)
- Supervision and Management Skills- Part II (Falmouth Institute)
- California Mandatory Reporting (Falmouth Institute)
- Supervision and Management Skills Part I (Falmouth Institute)
- Communicating in a Diverse Workplace-Session II (Falmouth Institute)
- Diabetes Management System- RPMS (IHS)
- PCC Data Entry I and II- RPMS (IHS)
- Referred Care Information System- RPMS (IHS)
- Understanding the History of Urbans: Past, Present, Future (Falmouth Institute)

2009-

- Honoring the Gift of Heart Health Training (University of Colorado Denver)
- Vaccine Storage and Handling
- Achieving Accreditation (Accreditation Association for Ambulatory Health Care, Inc)
- Workplace Violence Prevention (Gregory B. Bragg & Associates)
- Slip, Trip and Fall/ Back Safety (Gregory B. Bragg & Associates)

- Standards of Conduct and Professional Boundaries (Falmouth Institute)
- Indian 101 (Falmouth Institute)
- Enhanced Communication in an Urban Indian Organization (Falmouth Institute)
- Viral Hepatitis Integration Training (Urban Indian Health Institute)
- Defensive Driving and Passenger Assistance (NonProfits United)
- Confront Sexual Harassment and Understanding Cultural Diversity (Falmouth Institute)
- Supervision and Management Skills (Falmouth Institute)
- Cost Benefit Analysis (Summer Research Training Institute)
- RPMS Bootcamp- (IHS)

2008-

- PCC Output Reporting (IHS)
- Annual OSHA/Bloodborne Pathogens Training (Stericycle)
- Cultural Diversity for the Tribal Organization (Falmouth Institute)
- Domestic Violence Project Winter Meeting (IHS)
- Basic Third-Party Billing- RPMS (IHS)
- Introduction to Laboratory Package- RPMS (IHS)
- Native Researchers' Cancer Control Training Program (OHSU, Center for Healthy Communities, Northwest Portland Area Indian Health Board, National Cancer Institute, Mayo Clinic Spirit of EAGLES, CDC
 - Ethics of Research Among Native Communities
 - o Cancer 101
 - Introduction to Epidemiology
 - o Questionnaire Design and Data Management
 - o Epidemiology Methods
 - Conducting Focus Groups
 - o Scientific Evidence
 - Research Design & Proposal Development
 - o Human Subjects Protection
 - Literature Searches

2007-

- Grantsmanship Training Program (Grantsmanship Center)
- HIV/AIDS and STD Prevention Training (UAII)
- Achieving Accreditation (Accreditation Association for Ambulatory Health Care, Inc)

PRESENTATIONS

- Wayne State School of Social Work- Integration of Traditional Services- 2016
- ICare Training for REACH grant- Michigan Tribal Health Clinics- 2015
- Oakland University Medical School Integration of Traditional Services Seminar 2015
- Oakland University School of Social Work- Integration of Traditional Services Seminar 2015
- University of Michigan Medical School Integration of Traditional Services Seminar 2015
- Affordable Care Act Success Stories- National Council of Urban Indian Health Annual Conference

2015

 Dental Anxiety in American Indians and Alaska Natives, Indian Health Services Overview (Intersection between Public Health Departments and Tribal Health Departments)

American Public Health Association Annual Conference - 2014

Affordable Care Act Success Stories

National Indian Health Board Annual Conference - 2014

IHS Outreach and Referral Training for Title V Urban Indian Health Programs. Presentations include Resource Patient Management packages: Referred Care Information System (RCIS), Output reporting (QMAN, VGEN, PGEN), GPRA Reporting (CRS), Immunizations, and iCare Participants include: New York, Boston, Salt Lake City, Helena, Butte, Great Falls, Tucson, Phoenix, Chicago, Portland, Spokane, Reno, Detroit, San Diego, Missoula, Dallas, and Denver

United American Indian Involvement

- Secondary Preventive Care Utilization Among Native Americans Diagnosed With Diabetes
 2008 Native Health Research Conference
- Keynote Speaker

Los Angeles Veterans Administration National American Indian Heritage Month

MEMBERSHIPS

- American Public Health Association
- American College of Health Executives