

Jessica Mata-Rukovichnikoff
 Primary Care Services Regional Administrator

School	Location	Dates	Degrees & Year	Major
UCLCA Anderson School of Management	Distance Education Los Angeles	August 2005	Executive Health Care Management	Executive Health Care Management
Keller Graduate School of Management	Distance Education	November 2001	MPM	Masters Project Management
Keller Graduate School of Management	Distance Education	June 2000	MBA	Masters Business Administration: Emphasis: Finance
DeVry Institute of Technology	Phoenix Arizona	February 1998	B.S.	Bachelor of Science: Business Administration Emphasis: Operations

Professional Experience:

- Primary Care Services Regional Administrator for Aleutian Pribilof Islands Association. Responsible for assisting and supporting the Health Director in the development, administration, monitoring and evaluation and oversight of all primary care services (health centers and clinics) and for Indian Health Services (IHS), State and HRSA grants related to primary care within the region, as well as Emergency Services and Facilities. Serves as Chair for the Alaska Native Tribal Health Consortium Anchorage Service Unit Committee. Serves on the Board of the Alaska Primary Care Association.
- Saint Paul Health Center Administrator for 9 years. Administrative duties, supervision of the Saint Paul Health Center and St. George employees. Oversight of HRSA/CHC grant and IHS 638 contract of St. Paul and St. George clinics. Assist in development, implementation, and reporting of department plan and budget. Ensure compliance with all local, state, and federal regulatory compliance in regards to OSHA, HIPAA, CLIA and all others.
- Tribal Administrator/Housing Director for Tribal Government of St. Paul Island, June 2000 to 2002. Was responsible for running the governing Organization for the Federally recognized Aleut Community of St. Paul Island Tribe, including its grants, contracts, and enterprises. Dealt with external issues such as tribal rights, government to government consultations at local, state, and federal levels. Projects included: financial and employee policy and procedures, establishment of an indirect rate, organizational change management. Served on Tribal Council and Interim Tribal President.