

**Suspend the Rules and Agree to the Resolution H. Res. 756 With an
Amendment**

(The amendment consists of a substitute text)

116TH CONGRESS
1ST SESSION

H. RES. 756

Implementing the recommendations adopted by the Select Committee on the
Modernization of Congress.

IN THE HOUSE OF REPRESENTATIVES

DECEMBER 10, 2019

Mr. KILMER (for himself, Mr. GRAVES of Georgia, Ms. LOFGREN, Mr. RODNEY DAVIS of Illinois, Mr. CLEAVER, Mr. WOODALL, Ms. DELBENE, Mrs. BROOKS of Indiana, Mr. POCAN, Mr. NEWHOUSE, Ms. SCANLON, and Mr. TIMMONS) submitted the following resolution; which was referred to the Committee on House Administration, and in addition to the Committees on Transportation and Infrastructure, and the Judiciary, for a period to be subsequently determined by the Speaker, in each case for consideration of such provisions as fall within the jurisdiction of the committee concerned

RESOLUTION

Implementing the recommendations adopted by the Select
Committee on the Modernization of Congress.

1 *Resolved,*

2 **SECTION 1. SHORT TITLE; TABLE OF CONTENTS.**

3 (a) **SHORT TITLE.**—This resolution may be cited as
4 the “Moving Our Democracy and Congressional Oper-
5 ations Towards Modernization Resolution”.

1 (b) TABLE OF CONTENTS.—The table of contents of
2 this resolution is as follows:

- Sec. 1. Short title; table of contents.
- Sec. 2. Definitions.

TITLE I—STREAMLINING AND REORGANIZING HUMAN
RESOURCES

- Sec. 101. Centralized human resources program.
- Sec. 102. Reports on operation of Office of Diversity and Inclusion.
- Sec. 103. Examining feasibility of updating staff payroll system.
- Sec. 104. Examining feasibility of adjusting the statutory limitation on number of employees of Member offices.
- Sec. 105. Employee orientation and separation processes.

TITLE II—IMPROVING ORIENTATION FOR MEMBERS-ELECT AND
PROVIDING IMPROVED CONTINUING EDUCATION OPPORTUNI-
TIES FOR MEMBERS

- Sec. 201. Plan for providing for designated staff to prepare for operation of of-
fices of new Members-elect.
- Sec. 202. Improving the orientation experience of new Members.
- Sec. 203. Exploring the feasibility of establishing a Congressional Leadership
Academy.
- Sec. 204. Requiring annual cybersecurity training for Members and employees.

TITLE III—MODERNIZING AND REVITALIZING TECHNOLOGY

- Sec. 301. Reforming House Information Resources.
- Sec. 302. Providing technologies to improve constituent engagement.
- Sec. 303. Streamlined approval process for outside technology vendors.
- Sec. 304. Enabling early adoption of new technologies and applications by of-
fices.
- Sec. 305. Improving Member feedback regarding outside vendors and HIR serv-
ices.
- Sec. 306. Leveraging bulk purchasing power of the House.
- Sec. 307. Requiring Congressional Research Service to provide rapid response
short fact sheets.
- Sec. 308. Establishing nonpartisan constituent engagement and services page
on HouseNet.

TITLE IV—MAKING THE HOUSE ACCESSIBLE TO ALL

- Sec. 401. Ensuring accessibility of House websites.
- Sec. 402. Close captioning of proceedings; captioning service for videos created
by House offices.
- Sec. 403. Comprehensive review of accessibility.

TITLE V—IMPROVING ACCESS TO DOCUMENTS AND
PUBLICATIONS

- Sec. 501. Adopting standardized format for legislative documents.
- Sec. 502. Legislation comparison project.
- Sec. 503. Database of information on expiration of authorizations of programs.
- Sec. 504. Database of votes taken in committees.

Sec. 505. Assignment of unique identifiers for reports filed by registered lobbyists.

Sec. 506. Public availability of reports.

1 **SEC. 2. DEFINITIONS.**

2 In this resolution, the following definitions apply:

3 (1) The term “Chief Administrative Officer”
4 means the Chief Administrative Officer of the House
5 of Representatives.

6 (2) The term “Clerk” means the Clerk of the
7 House of Representatives.

8 (3) The term “HIR” means the Office of House
9 Information Resources.

10 (4) The term “Member” means a Member of
11 the House of Representatives and a Delegate or
12 Resident Commissioner to the Congress.

13 **TITLE I—STREAMLINING AND**
14 **REORGANIZING HUMAN RE-**
15 **SOURCES**

16 **SEC. 101. CENTRALIZED HUMAN RESOURCES PROGRAM.**

17 (a) ESTABLISHMENT AND OPERATION OF PRO-
18 GRAM.—In order to improve recruitment and retention of
19 a diverse workforce, develop best human resources prac-
20 tices, and take steps to improve competitive compensation
21 and benefits for employees, the Chief Administrative Offi-
22 cer shall establish and operate a centralized human re-
23 sources program to assist Member, committee, and leader-
24 ship office staff.

1 (b) FEATURES OF PROGRAM.—The program estab-
2 lished under this section shall provide the following serv-
3 ices:

4 (1) Developing a centralized repository of prac-
5 tices collected from internal and external sources
6 that have proven to be successful in hiring, pro-
7 moting, and managing staff, updated from time to
8 time.

9 (2) Improving diversity recruitment by imple-
10 menting and promoting best practices for actively
11 seeking out candidates of various backgrounds, expe-
12 riences, and talents, including through outreach to
13 under-represented colleges and universities, commu-
14 nity colleges, historically black colleges and univer-
15 sities, and organizations for individuals with disabil-
16 ities, and compiling a list of such candidates into the
17 House resume portal.

18 (3) Reevaluating current Member, committee,
19 and leadership office employee benefits (including
20 the evaluation of the capacity and costs of the
21 House child care center and student loan repayment
22 program) and submitting to the Committee on
23 House Administration on a regular and ongoing
24 basis recommendations for additions or improve-
25 ments to such benefits which will improve recruit-

1 ment and retention, exploring options such as
2 telework, flex schedules, returnship programs, and
3 sabbaticals.

4 (4) Conducting a biennial staff survey as well
5 as offering an optional exit survey to Member, com-
6 mittee, and leadership office staff.

7 (5) Making improvements to the House resume
8 portal, including making such portal into a user-
9 friendly, searchable tool for Member, committee, and
10 leadership offices to identify talent based on unique
11 criteria, and including ways to promote and publicize
12 the existence and availability of such portal to inter-
13 nal and external users.

14 (6) Providing Members-elect with information
15 on the full range of services offered to their staff in
16 an easily understandable and organized format im-
17 mediately following the certification of their election
18 results.

19 (c) OPERATION OF PROGRAM.—

20 (1) STAFF.—The Chief Administrative Officer
21 shall designate an employee of the Office of the
22 Chief Administrative Officer who shall be responsible
23 for the operation of the program established under
24 this section, using existing staff and resources of the
25 Office.

1 (2) LOCATION; AVAILABILITY OF SERVICES ON-
2 LINE.—The program shall be located in a physical
3 location which is easily accessible to the offices using
4 the resources of the program, and shall provide an
5 online portal through which offices may obtain these
6 services.

7 (d) REGULATIONS.—The Committee on House Ad-
8 ministration may issue regulations and take any other
9 steps as may be required to carry out this section.

10 **SEC. 102. REPORTS ON OPERATION OF OFFICE OF DIVER-**
11 **SITY AND INCLUSION.**

12 In accordance with House Resolution 6 (agreed to
13 January 9, 2019), the Office of Diversity and Inclusion
14 of the House of Representatives shall submit the following
15 plans and reports:

16 (1) Not later than 60 days after the appoint-
17 ment of the Director of the Office, the Office shall
18 submit to the Committee on House Administration
19 an operational plan for the Office that shall include,
20 consistent with applicable House rules, regulations,
21 and law, a plan for appointing and establishing du-
22 ties for staff of the Office which shall set forth a
23 proposed maximum number of staff.

24 (2) Not later than 90 days after submitting the
25 operational plan under paragraph (1), the Office

1 shall submit a diversity plan to the Committee on
2 House Administration for the Committee's review
3 and approval, and shall include in the plan the fol-
4 lowing:

5 (A) Policies to direct and guide House em-
6 ploying offices to recruit, hire, train, develop,
7 advance, promote, and retain a diverse work-
8 force, consistent with applicable House rules,
9 regulations, and law.

10 (B) The development of a survey, in con-
11 sultation with the Committee on House Admin-
12 istration, to evaluate diversity in House employ-
13 ing offices. The Office shall develop, conduct,
14 and report the results of the survey in a bipar-
15 tisan manner.

16 (C) A framework for the annual diversity
17 report required under paragraph (3).

18 (D) A proposal for the composition of an
19 Advisory Council that shall, as necessary, in-
20 form the work of the Office.

21 (E) Any additional components as deter-
22 mined by the Committee on House Administra-
23 tion.

24 (3) At the end of each session of Congress, the
25 Office shall submit a House of Representatives di-

1 versity report to the Speaker, the Majority Leader
2 and Minority Leader, the chair and ranking minority
3 member of the Committee on House Administration,
4 and the chair and ranking minority member of the
5 Subcommittee on the Legislative Branch of the
6 Committee on Appropriations. The Office shall en-
7 sure that the contents of each such report are pre-
8 sented in a bipartisan manner.

9 **SEC. 103. EXAMINING FEASIBILITY OF UPDATING STAFF**
10 **PAYROLL SYSTEM.**

11 (a) **REQUIREMENT.**—Not later than 120 days after
12 the date of adoption of this resolution, the Chief Adminis-
13 trative Officer shall submit to the Committee on House
14 Administration a report on the feasibility of updating the
15 employee payroll system in order to address considerations
16 of younger and lower-paid employees, as well as issues ex-
17 perienced generally by some employees regarding the cur-
18 rent monthly pay schedule.

19 (b) **CONTENTS.**—The report submitted under sub-
20 section (a) shall include the following:

21 (1) The results of any employee surveys regard-
22 ing the desirability of changing the employee payroll
23 system or providing both a monthly or bimonthly
24 system. The report shall present such results in a bi-
25 partisan manner.

1 (2) An analysis of any costs associated with
2 making changes to the current employee payroll sys-
3 tem, including providing additional options for the
4 schedule of payments.

5 (3) An analysis of any impediments or concerns
6 with making any changes to the current staff payroll
7 system.

8 (c) REGULATIONS.—The Committee on House Ad-
9 ministration may issue regulations to carry out any rec-
10 ommendations made in the report required under sub-
11 section (a) or take any other steps as may be required
12 to carry out this section.

13 **SEC. 104. EXAMINING FEASIBILITY OF ADJUSTING THE**
14 **STATUTORY LIMITATION ON NUMBER OF EM-**
15 **PLOYEES OF MEMBER OFFICES.**

16 (a) REQUIREMENT.—The Chief Administrative Offi-
17 cer shall enter into a contract with an outside entity under
18 which the entity shall work with the Chief Administrative
19 Officer to prepare and submit a report examining the fea-
20 sibility of adjusting the statutory limitation established in
21 1975 on the number of employees who may be employed
22 in the office of a Member.

23 (b) CONTENTS OF REPORT.—The report described in
24 subsection (a) shall include the following:

1 (1) Information regarding the size and demo-
2 graphic makeup of each congressional district, in-
3 cluding the number and coverage area of each dis-
4 trict office.

5 (2) The average number of employees for each
6 district office, including common tasks by position.

7 (3) Recommendations regarding the optimal
8 number of employees in both offices located in
9 House office buildings and district offices to address
10 common office workflows and constituent requests,
11 including changes in technology that have occurred
12 recently and are expected to occur in the near future
13 that would have an effect on such number.

14 (4) Recommendations regarding employee sala-
15 ries and costs, including recommendations for nec-
16 essary changes to the Members' Representational Al-
17 lowance that would be necessary to carry out such
18 recommendations.

19 (c) DEADLINES.—

20 (1) PROVISION OF DRAFT SOLICITATION FOR
21 CONTRACT.—Not later than 60 days after the date
22 of adoption of this resolution, the Chief Administra-
23 tive Officer shall provide a draft of the solicitation
24 for the contract described in subsection (a) to the
25 Committee of House Administration.

1 (2) SUBMISSION OF REPORT.—Under the con-
2 tract entered into pursuant to this section, the entity
3 shall submit the report not later than 180 days after
4 the signing of the contract.

5 **SEC. 105. EMPLOYEE ORIENTATION AND SEPARATION**
6 **PROCESSES.**

7 (a) ESTABLISHMENT OF PROCESSES.—The Com-
8 mittee on House Administration shall design and imple-
9 ment—

10 (1) a comprehensive and uniform orientation
11 process for new employees (including interns) of the
12 House to complete within a designated period of
13 time after appointment; and

14 (2) a comprehensive and uniform separation
15 process for employees (including interns) of the
16 House to complete within a designated period of
17 time prior to termination.

18 (b) APPLICABILITY.—The processes under subsection
19 (a) shall apply only to employees and interns who have
20 access to the House Network.

21 (c) REGULATIONS.—The Committee on House Ad-
22 ministration may issue regulations or take any other steps
23 as may be required to carry out this section.

1 **TITLE II—IMPROVING ORIENTA-**
2 **TION FOR MEMBERS-ELECT**
3 **AND PROVIDING IMPROVED**
4 **CONTINUING EDUCATION OP-**
5 **PORTUNITIES FOR MEMBERS**

6 **SEC. 201. PLAN FOR PROVIDING FOR DESIGNATED STAFF**
7 **TO PREPARE FOR OPERATION OF OFFICES**
8 **OF NEW MEMBERS-ELECT.**

9 (a) REQUIREMENT.—Not later than 90 days after the
10 date of the adoption of this resolution, the Chief Adminis-
11 trative Officer shall submit a report to the Committee on
12 House Administration that contains a detailed plan for es-
13 tablishing a program under which, upon the recommenda-
14 tion of an individual by a Member-elect (other than a
15 Member elected to fill a vacancy), the Chief Administrative
16 Officer shall appoint the individual for a limited period
17 of time to assist such Member-elect with administrative
18 and other responsibilities pertaining to the preparation of
19 the Member's congressional office for operation, and shall
20 include in the plan a timetable for implementation, an esti-
21 mate of expected costs, and the identification of any statu-
22 tory or regulatory obstacles to the implementation of such
23 a program.

24 (b) REGULATIONS.—The Committee on House Ad-
25 ministration may issue regulations to carry out any rec-

1 ommendations made in the report required under sub-
2 section (a) or take any other steps as may be required
3 to carry out this section.

4 **SEC. 202. IMPROVING THE ORIENTATION EXPERIENCE OF**
5 **NEW MEMBERS.**

6 (a) IN GENERAL.—In providing orientation services
7 for new Members, including in-person courses and ses-
8 sions, the Committee on House Administration shall carry
9 out the following:

10 (1) The Committee shall work to ensure that
11 orientation services are made available to all new
12 Members, including Members elected in a special
13 election during a Congress.

14 (2) The Committee shall work to ensure that
15 courses on the Rules of the House, decorum and de-
16 bate, and other such courses on practices to promote
17 civility and respect are made available to Members.

18 (3) The Committee shall work to ensure that
19 archived audio and visual recordings of orientation
20 sessions are made available for reference.

21 (4) The Committee shall work to provide a
22 range of House training programs and support serv-
23 ices, including courses to promote civility and en-
24 courage decorum, for new Members and the senior

1 staff of new Members throughout the Members' first
2 term.

3 (5) To the extent the Committee considers ap-
4 propriate, the Committee shall examine the feasi-
5 bility of providing a "just in time" approach to ori-
6 entation sessions under which information is pro-
7 vided at the time at which it will be most useful to
8 the Members.

9 (b) PROVIDING SERVICES IN NONPARTISAN MAN-
10 NER.—To the greatest extent practicable, the Committee
11 on House Administration shall ensure that the orientation
12 services provided to new Members, including in-person
13 courses and sessions, are provided in a nonpartisan man-
14 ner.

15 (c) REGULATIONS.—The Committee on House Ad-
16 ministration may issue regulations or take any other steps
17 as may be required to carry out this section.

18 **SEC. 203. EXPLORING THE FEASIBILITY OF ESTABLISHING**
19 **A CONGRESSIONAL LEADERSHIP ACADEMY.**

20 (a) SURVEY OF MEMBERS.—The Chief Administra-
21 tive Officer shall conduct a survey of Members to deter-
22 mine the level of interest in establishing a Congressional
23 Leadership Academy to provide online and in-person con-
24 tinuing education opportunities that will promote profes-
25 sional development and institutional training, including

1 the feasibility of setting up a pilot program to establish
2 such an Academy.

3 (b) REPORT.—Not later than 120 days after the date
4 of the adoption of this resolution, the Chief Administrative
5 Officer shall submit a report to the Committee on House
6 Administration on the results of the survey conducted
7 under subsection (a), and shall include in the estimates
8 of costs of establishing and operating a Congressional
9 Leadership Academy as well as any impediments to estab-
10 lishing such an Academy, including impediments relating
11 to technology, security, or content.

12 **SEC. 204. REQUIRING ANNUAL CYBERSECURITY TRAINING**
13 **FOR MEMBERS AND EMPLOYEES.**

14 (a) REQUIREMENT FOR TRAINING.—The Chief Ad-
15 ministrative Officer shall carry out a cybersecurity train-
16 ing program under which each individual who has access
17 to the House Network (including each Member, officer,
18 employee, intern, and vendor of the House) annually re-
19 ceives an appropriate amount of cybersecurity training.

20 (b) DEADLINES FOR INDIVIDUALS NOT HAVING
21 PRIOR ACCESS TO NETWORK.—An individual described in
22 subsection (a) who has not previously had access to the
23 House Network shall complete the cybersecurity training
24 program under such subsection not later than 30 days
25 after the individual first has access to the House Network.

1 (c) REGULATIONS.—The Committee on House Ad-
2 ministration may issue regulations or take any other steps
3 as may be required to carry out this section.

4 **TITLE III—MODERNIZING AND**
5 **REVITALIZING TECHNOLOGY**

6 **SEC. 301. REFORMING HOUSE INFORMATION RESOURCES.**

7 (a) REQUIREMENT.—Not later than 180 days after
8 the date of the adoption of this resolution, the Chief Ad-
9 ministrative Officer shall submit a report to the Com-
10 mittee on House Administration on the operations of the
11 Office of House Information Resources. Such report shall
12 include—

13 (1) the identification of solutions to address the
14 challenges HIR faces in balancing the needs between
15 network security and making available emerging
16 technologies in a timely manner to satisfy the oper-
17 ational needs of Member offices, including a detailed
18 marketing and communications plan to address gaps
19 and disruptions that exist in the seamless delivery of
20 services between HIR and the offices it supports;

21 (2) recommendations to improve the quality of
22 HIR services, such as web design and information
23 technology support;

1 (3) recommendations for changes to HIR's mis-
2 sion to better align it with the needs of Member of-
3 fices;

4 (4) methods to reduce duplicative spending on
5 information technology services; and

6 (5) the identification of steps and actions nec-
7 essary to ensure that HIR establishes a single point-
8 of-contact within HIR for each office of the House
9 so that such point-of-contact is responsible for re-
10 sponding to requests from the office and coordi-
11 nating the delivery of products and services to the
12 office, as well as an analysis of the advantages and
13 disadvantages of the use of a single point-of-contact
14 for such purposes.

15 (b) CONDUCTING OUTSIDE REVIEW.—The Com-
16 mittee on House Administration may direct the Chief Ad-
17 ministrative Officer to enter into a contract with an out-
18 side entity to provide the Committee with an independent
19 review of the operations of HIR and to provide inde-
20 pendent recommendations to the Committee regarding
21 strategies and steps for reforming HIR's operations.

22 (c) REGULATIONS.—The Committee on House Ad-
23 ministration may issue regulations or take any other steps
24 as may be required to address the report submitted by
25 the Chief Administrative Officer under subsection (a) and,

1 if applicable, the recommendations provided by an outside
2 entity pursuant to the contract entered into under sub-
3 section (b).

4 **SEC. 302. PROVIDING TECHNOLOGIES TO IMPROVE CON-**
5 **STITUENT ENGAGEMENT.**

6 The Committee on House Administration may issue
7 regulations or take any other steps as may be required
8 to ensure that Member offices have the necessary tech-
9 nology and software to improve the efficiency and oper-
10 ation of Member offices and to improve constituent en-
11 gagement, including, as soon as practicable after the date
12 of the adoption of this resolution, the implementation of
13 the following:

14 (1) The ability of House offices to conduct
15 video calls and video conferences.

16 (2) The ability of Members to sign legislation,
17 correspondence, and constituent consent forms using
18 electronic signatures, in accordance with guidance
19 developed in coordination with the Clerk of the
20 House of Representatives.

21 (3) The ability of Members and employees to
22 securely and seamlessly access the House Network
23 from any place and at any time.

24 (4) A plan and timetable to improve the cor-
25 respondence management tools available to Member

1 offices, including improving the ability of the con-
2 stituents of a Member to upload requests for case-
3 work directly to the Member's official public website.

4 **SEC. 303. STREAMLINED APPROVAL PROCESS FOR OUT-**
5 **SIDE TECHNOLOGY VENDORS.**

6 (a) REQUIREMENT.—Not later than 90 days after the
7 date of the adoption of this resolution, HIR shall submit
8 a report to the Committee on House Administration de-
9 scribing the steps necessary to create a streamlined proc-
10 ess for the approval of outside technology, including a dis-
11 cussion of unique legal, statutory, or other considerations
12 relating to the House environment, costs, obstacles to cre-
13 ating and operating such an approval process, and security
14 or other issues relating to such a process.

15 (b) REGULATIONS.—The Committee on House Ad-
16 ministration may issue regulations to carry out any rec-
17 ommendations made in the report required under sub-
18 section (a) or take any other steps as may be required
19 to carry out this section.

20 **SEC. 304. ENABLING EARLY ADOPTION OF NEW TECH-**
21 **NOLOGIES AND APPLICATIONS BY OFFICES.**

22 (a) REQUIREMENT.—Not later that 120 days after
23 the date of the adoption of this resolution, HIR shall sub-
24 mit a report to the Committee on House Administration
25 on establishing a program under which Member, com-

1 mittee, and leadership offices may elect to participate in
2 the early adoption of technologies or applications devel-
3 oped by an outside vendor prior to the final approval by
4 the House of the use of such technology or application
5 for such offices, and shall include in the report a descrip-
6 tion of the steps necessary to set up such a program, the
7 operation of such program, the identification of additional
8 costs that may be incurred by such a program, and the
9 identification of the steps necessary to ensure security and
10 steps necessary to protect against jeopardizing the House
11 enterprise.

12 (b) REGULATIONS.—The Committee on House Ad-
13 ministration may issue regulations to carry out any rec-
14 ommendations made in the report required under sub-
15 section (a) or take any other steps as may be required
16 to carry out this section.

17 **SEC. 305. IMPROVING MEMBER FEEDBACK REGARDING**
18 **OUTSIDE VENDORS AND HIR SERVICES.**

19 (a) REQUIREMENT.—Not later than 90 days after the
20 date of the adoption of this resolution, HIR shall submit
21 a report to the Committee on House Administration on
22 the steps necessary to—

23 (1) in compliance with applicable Rules of the
24 House of Representatives and other regulations and
25 standards of the House, create an internal customer

1 satisfaction portal on HouseNet that allows Mem-
2 bers and employees to rate and review outside ven-
3 dors and HIR services;

4 (2) annually survey district-level staff and dis-
5 trict-specific technology concerns; and

6 (3) survey Members and employees on what
7 technologies they would like to use.

8 (b) REGULATIONS.—The Committee on House Ad-
9 ministration may issue regulations to carry out any rec-
10 ommendations made in the report required under sub-
11 section (a) or take any other steps as may be required
12 to carry out this section.

13 **SEC. 306. LEVERAGING BULK PURCHASING POWER OF THE**
14 **HOUSE.**

15 (a) REQUIREMENT.—Not later than 90 days after the
16 date of the adoption of this resolution, the Chief Adminis-
17 trative Officer shall submit a report to the Committee on
18 House Administration on the steps necessary to provide
19 a standard suite of information technology (as described
20 in subsection (b)) for the use of offices of Members of the
21 House, including various packages and options, and shall
22 include in the report an analysis of alternative methods
23 for funding the purchase of such a suite, including increas-
24 ing the Members' Representational Allowances or creating
25 additional accounts. The report shall also include a de-

1 tailed marketing and communications plan, including
2 strategies to disseminate information regarding the stand-
3 ard suite to Member offices.

4 (b) CONTENTS OF STANDARD SUITE.—The standard
5 suite of information technology described in this sub-
6 section consists of the following, in such quantity and with
7 such features as the Chief Administrative Officer deter-
8 mines to be appropriate to enable offices of Members of
9 the House to quickly and effectively carry out their oper-
10 ations in a cost-effective manner:

11 (1) Desktop and portable computers, including
12 hardware, software, and related equipment and sup-
13 plies.

14 (2) Mobile and stationary telephones, including
15 related equipment and supplies.

16 (3) Printers, including hardware, software, and
17 related equipment and supplies.

18 (4) Internet products and services, including
19 website development and administration services.

20 (5) Related information technology and tele-
21 communications services, including technical support
22 and customer service.

23 (6) Subscriptions and subscription services.

24 (c) REGULATIONS.—The Committee on House Ad-
25 ministration may issue regulations to carry out any rec-

1 ommendations made in the report required under sub-
2 section (a) or take any other steps as may be required
3 to carry out this section.

4 **SEC. 307. REQUIRING CONGRESSIONAL RESEARCH SERV-**
5 **ICE TO PROVIDE RAPID RESPONSE SHORT**
6 **FACT SHEETS.**

7 The Committee on House Administration shall work
8 closely with the Congressional Research Service to ensure
9 that the Service has the capability to rapidly provide short,
10 nonpartisan fact sheets which may be disseminated by
11 Member offices.

12 **SEC. 308. ESTABLISHING NONPARTISAN CONSTITUENT EN-**
13 **GAGEMENT AND SERVICES PAGE ON**
14 **HOUSENET.**

15 The Committee on House Administration may issue
16 regulations, or take any other steps as may be required,
17 to establish a nonpartisan constituent engagement and
18 services page on HouseNet which will better disseminate
19 best practices and ideas regarding ways to optimize and
20 improve constituent engagement and service.

21 **TITLE IV—MAKING THE HOUSE**
22 **ACCESSIBLE TO ALL**

23 **SEC. 401. ENSURING ACCESSIBILITY OF HOUSE WEBSITES.**

24 (a) REQUIREMENT.—Not later than 90 days after the
25 date of the adoption of this resolution, the Chief Adminis-

1 trative Officer shall submit a report to the Committee on
2 House Administration detailing a plan to ensure that all
3 House websites and applications are accessible. Such re-
4 port shall include—

5 (1) a schedule for analyzing all House websites
6 and applications to determine the accessibility level
7 of each such website and application;

8 (2) an analysis of the resources and assistance
9 necessary to ensure all relevant systems are compat-
10 ible with common programs used by major disability
11 groups; and

12 (3) a plan to ensure that all updates to such
13 websites and applications, as well as new websites
14 and applications, are accessible.

15 (b) REGULATIONS.—The Committee on House Ad-
16 ministration may issue regulations to carry out any rec-
17 ommendations made in the report required under sub-
18 section (a) or take any other steps as may be required
19 to carry out this section.

20 **SEC. 402. CLOSE CAPTIONING OF PROCEEDINGS; CAP-**
21 **TIONING SERVICE FOR VIDEOS CREATED BY**
22 **HOUSE OFFICES.**

23 (a) REQUIREMENT.—Not later than 180 days after
24 the date of the adoption of this resolution, the Chief Ad-
25 ministrative Officer and the Clerk shall submit a report

1 to the Committee on House Administration detailing a
2 plan to ensure that all House proceedings that are broad-
3 cast on television or streamed on the Internet provide
4 closed caption services, and provide a free captioning serv-
5 ice for all web videos created by Member, committee, and
6 leadership offices, as well as the Office of the Chief Ad-
7 ministrative Officer and the Office of the Clerk. Such re-
8 port shall include—

9 (1) a statement of the estimated costs of pro-
10 viding close captioning services for all such pro-
11 ceedings;

12 (2) a statement of the estimated costs of pro-
13 viding captioning service for all such web videos;

14 (3) an estimated timeline for carrying out the
15 plan; and

16 (4) a discussion of any barriers to carrying out
17 the plan, including statutory or regulatory impedi-
18 ments.

19 (b) REGULATIONS.—The Committee on House Ad-
20 ministration may issue regulations to carry out any rec-
21 ommendations made in the report required under sub-
22 section (a) or take any other steps as may be required
23 to carry out this section.

1 **SEC. 403. COMPREHENSIVE REVIEW OF ACCESSIBILITY.**

2 (a) REPORT ON ACCESSIBILITY OF UNITED STATES
3 CAPITOL BUILDINGS AND GROUNDS.—Not later than 180
4 days after the date of the adoption of this resolution, the
5 Architect of the Capitol, the Sergeant at Arms of the
6 House of Representatives, and the Executive Director of
7 the Office of Congressional Workplace Rights, shall pro-
8 vide a joint report to the Committee on House Administra-
9 tion identifying areas of the Capitol buildings and the
10 United States Capitol Grounds that are not currently ac-
11 cessible, the estimated costs of making such areas acces-
12 sible, including a timetable and plan for making accessi-
13 bility modifications, and a discussion of future challenges
14 to ensuring full accessibility.

15 (b) REPORT ON ACCESSIBILITY OF PRACTICES AND
16 PROGRAMMING.—Not later than 180 days after the date
17 of the adoption of this resolution, the Chief Administrative
18 Officer, in consultation with the Director of the Office of
19 Congressional Accessibility Services and the Librarian of
20 Congress, shall submit a report to the Committee on
21 House Administration evaluating the accessibility of the
22 practices and programming used by offices of the legisla-
23 tive branch to serve the needs of individuals with disabil-
24 ities.

25 (c) REGULATIONS.—The Committee on House Ad-
26 ministration may issue regulations to carry out any rec-

1 ommendations made in the report required under sub-
2 section (a) or take any other steps as may be required
3 to carry out this section.

4 **TITLE V—IMPROVING ACCESS**
5 **TO DOCUMENTS AND PUBLI-**
6 **CATIONS**

7 **SEC. 501. ADOPTING STANDARDIZED FORMAT FOR LEGIS-**
8 **LATIVE DOCUMENTS.**

9 (a) REQUIREMENT.—Not later than 60 days after the
10 date of the adoption of this resolution, the Clerk shall sub-
11 mit a report to the Committee on House Administration
12 regarding the status of the overall implementation and
13 adoption of a standardized format for drafting, viewing,
14 and publishing legislation to improve transparency and ef-
15 ficiency throughout the lawmaking process, specifically in-
16 cluding the status of the overall implementation of the Ex-
17 tensible Markup Language, or XML, schema known as
18 United States Legislative Markup.

19 (b) INITIAL REPORT.—The report required under
20 subsection (a) shall include a detailed plan for completing
21 the overall implementation and adoption of the format de-
22 scribed in such subsection, including a timeline, a state-
23 ment of the costs incurred as of the date of such report,
24 and a statement of the expected costs anticipated to be
25 incurred in the future.

1 (c) QUARTERLY REPORTS.—Not later than 15 days
2 after the last day of each calendar quarter that begins
3 after the submission of the report under subsection (a),
4 the Clerk shall submit to the Committee on House Admin-
5 istration a status report on the progress made during that
6 quarter regarding the overall implementation and adoption
7 of the format described in such subsection, including any
8 updates to the timeline and to the costs incurred during
9 that quarter and expected to be incurred in the future,
10 and a detailed account of actions taken to implement and
11 adopt the format during the quarter covered by the report.

12 (d) REGULATIONS.—The Committee on House Ad-
13 ministration may issue regulations to carry out any rec-
14 ommendations made in the report required under sub-
15 section (a) or take any other steps as may be required
16 to carry out this section.

17 **SEC. 502. LEGISLATION COMPARISON PROJECT.**

18 (a) REQUIREMENT.—Not later than 90 days after the
19 date of the adoption of this resolution, the Clerk shall sub-
20 mit a report to the Committee on House Administration
21 regarding the status of the completion of the legislative
22 comparison project required by clause 12 of rule XXI of
23 the Rules of the House of Representatives

24 (b) INITIAL REPORT.—The report required in under
25 subsection (a) shall include a detailed plan for completing

1 the legislative comparison project, including a timeline, a
2 statement of the costs incurred as of the date of the re-
3 port, and a statement of the expected costs anticipated
4 to be incurred in the future.

5 (c) QUARTERLY REPORTS.—Not later than 15 days
6 after the last day of each calendar quarter that begins
7 after the submission of the report under subsection (a),
8 the Clerk shall submit to the Committee on House Admin-
9 istration a status report on the progress made during that
10 quarter regarding the completion of the legislative com-
11 parison project, including any updates to the timeline and
12 to the costs incurred during that quarter and expected to
13 be incurred in the future, and a detailed account of actions
14 taken to complete the legislative comparison project dur-
15 ing the quarter covered by the report.

16 (d) REGULATIONS.—The Committee on House Ad-
17 ministration may issue regulations to carry out any rec-
18 ommendations made in the report required under sub-
19 section (a) or take any other steps as may be required
20 to carry out this section.

21 **SEC. 503. DATABASE OF INFORMATION ON EXPIRATION OF**
22 **AUTHORIZATIONS OF PROGRAMS.**

23 (a) REQUIREMENT.—Not later than 120 days after
24 the date of the adoption of this resolution, the Clerk shall
25 submit a report to the Committee on House Administra-

1 tion regarding the establishment and maintenance, on its
2 public website, of an up-to-date database that is search-
3 able, sortable, and downloadable of the expiration dates
4 of all Federal programs and the primary committee of
5 subject matter jurisdiction over each such program.

6 (b) INITIAL REPORT.—The report required under
7 subsection (a) shall include a detailed plan for the comple-
8 tion and implementation of such database, including a
9 timeline and a statement of ongoing and expected costs
10 of development and implementation, any necessary legal
11 or legislative authorities, as well as any barriers or dif-
12 ficulties identified regarding the completion and operation
13 of the database. Such report shall also include a discussion
14 and recommendations on ensuring that such database—

15 (1) is updated on a continual and ongoing
16 basis, including requiring that the Clerk posts all
17 relevant all information not later than 30 days after
18 receipt; and

19 (2) includes information provided by standing
20 and select committees (except the Committee on Ap-
21 propriations, the Committee on Ethics, the Com-
22 mittee on Rules, and the Permanent Select Com-
23 mittee on Intelligence), as well as recommendations
24 to ensure that such committees provide the required
25 information on a timely and regular basis.

1 (c) ANNUAL REPORTS.—Not later than 15 days after
2 the last day of each calendar year that begins after the
3 submission of the report under subsection (a), the Clerk
4 shall submit to the Committee on House Administration
5 a report regarding the progress made regarding the estab-
6 lishment and maintenance of the database described in
7 such subsection, including any updates to the timeline and
8 to the costs incurred or expected to be incurred (as re-
9 quired under subsection (b)), and a detailed account of
10 actions taken to establish and maintain the database dur-
11 ing the year covered by the report.

12 (d) REGULATIONS.—The Committee on House Ad-
13 ministration may issue regulations to carry out any rec-
14 ommendations made in the report required under sub-
15 section (a) or take any other steps as may be required
16 to carry out this section.

17 **SEC. 504. DATABASE OF VOTES TAKEN IN COMMITTEES.**

18 (a) REQUIREMENT.—Not later than 120 days after
19 the date of the adoption of this resolution, the Clerk shall
20 submit a report to the Committee on House Administra-
21 tion regarding the establishment and maintenance, on its
22 public website, of a separate database for the 116th Con-
23 gress and each subsequent Congress of all recorded votes
24 in committees (except for recorded votes taken by any
25 committee in executive session or recorded votes which,

1 under applicable rules of the committee, are not required
2 to be made publicly available) that is sortable, up-to-date,
3 and downloadable.

4 (b) INITIAL REPORT.—The report required under
5 subsection (a) shall include a detailed plan for completion
6 and implementation of the database described in such sub-
7 section, including a timeline and a statement of the ongo-
8 ing and expected costs of development and implementa-
9 tion, any necessary legal or legislative authorities, as well
10 as any barriers or difficulties identified regarding the com-
11 pletion and operation of the database. Such report shall
12 also include a discussion and recommendations on ensur-
13 ing that such database—

14 (1) is updated on a continual and ongoing
15 basis; and

16 (2) requires each standing and select committee
17 to provide to the Clerk with information respecting
18 recorded votes taken in that committee (excluding
19 votes which are not required to be included in the
20 database) within 72 hours of such vote, to include
21 a brief description of the matter on which the re-
22 corded vote was taken, the name of each Member of
23 the committee voting on that matter, whether the
24 vote was in the affirmative or the negative, and the
25 total tally of the votes.

1 (c) QUARTERLY REPORTS.—Not later than 15 days
2 after the last day of each calendar quarter that begins
3 after the submission of the report under subsection (a),
4 the Clerk shall submit to the Committee on House Admin-
5 istration a report regarding the progress made regarding
6 the establishment and maintenance of the database de-
7 scribed in such subsection, including any updates to the
8 detailed timeline and to the costs incurred or expected to
9 be incurred (as required under subsection (b)), and a de-
10 tailed account of actions taken to establish and maintain
11 the database during for the quarter covered by the report.

12 (d) REGULATIONS.—The Committee on House Ad-
13 ministration may issue regulations to carry out any rec-
14 ommendations made in the report required under sub-
15 section (a) or take any other steps as may be required
16 to carry out this section.

17 **SEC. 505. ASSIGNMENT OF UNIQUE IDENTIFIERS FOR RE-**
18 **PORTS FILED BY REGISTERED LOBBYISTS.**

19 (a) REQUIREMENT.—Not later than 60 days after the
20 date of the adoption of this resolution, the Clerk shall sub-
21 mit a report to the Committee on House Administration
22 regarding the status of assigning a unique identification
23 number with respect to each person who files a registra-
24 tion statement or other report required to be filed with
25 the Clerk under the Lobbying Disclosure Act of 1995 (2

1 U.S.C. 1601 et seq.), to be used for all purposes under
2 such Act (including the public availability of such state-
3 ments and reports) with respect to each statement or re-
4 port required to be filed by that person with the Clerk.

5 (b) INITIAL REPORT.—The report required under
6 subsection (a) shall include a detailed plan for assigning
7 the unique identification numbers described in such sub-
8 section, including a timeline, a statement of the ongoing
9 and expected costs of carrying out such plan, and a de-
10 scription of any obstacles to carrying out the plan (includ-
11 ing obstacles relating to the Lobbying Disclosure Act of
12 1995 or other laws).

13 (c) QUARTERLY REPORTS.—Not later than 15 days
14 after the last day of each calendar quarter that begins
15 after the submission of the report under subsection (a),
16 the Clerk shall submit to the Committee on House Admin-
17 istration a report regarding the progress made regarding
18 the overall implementation of the assignment of the unique
19 identification numbers described in such subsection, in-
20 cluding any updates to the timeline and to the costs in-
21 curred or expected to be incurred as required under sub-
22 section (b) and a detailed account of actions taken to carry
23 out the assignment of such unique identification numbers
24 during for the quarter covered by the report.

1 (d) REGULATIONS.—The Committee on House Ad-
2 ministration may issue regulations to carry out any rec-
3 ommendations made in the report required under sub-
4 section (a) or take any other steps as may be required
5 to carry out this section.

6 **SEC. 506. PUBLIC AVAILABILITY OF REPORTS.**

7 The Committee on House Administration shall take
8 all steps practicable to make any report required under
9 this resolution publicly available on the official public
10 website of the Committee or in some other manner.